



Town of Arlington Board of Selectmen

Meeting Agenda

June 8, 2015

7:15 PM

Selectmen's Chambers, 2nd Floor, Town Hall

1. Introduction of Andrea Nicolay - Library Director
Adam W. Chapdelaine, Town Manager

CONSENT AGENDA

2. Minutes of Meetings: May 11, 2015; May 18, 2015
3. Request: Contractor/Drainlayer License
Vanaria & Sons Site Development, Inc., Waltham, MA

APPOINTMENTS

4. Introduction: Newly Appointed Arlington Veterans Council Committee Member
Jeff Melton (term to expire 1/31/2018)
5. Public Memorials Committee
William F. Copithorne
(term to expire 6/2017)

LICENSES & PERMITS

6. Request: Change of Manager - All Alcohol License
Not Your Average Joe's Inc., 645 Massachusetts Avenue, David Chambers
(tabled from 5/18/15 meeting)
7. Permit Request: Sidewalk Cafe Permit
The Madrona Tree, 315 Broadway, Tanya Abraham
8. Permit Request: Sidewalk Cafe Permit
The Common Ground, 319 Broadway, Bob O'Guin Jr.

CITIZENS OPEN FORUM - SIGN IN PRIOR TO BEGINNING OF OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

9. For Approval: Arlington International Film Festival Banners

April Ranck, Executive Director, AIFF
(tabled from 5/18/15 meeting)

10. For Approval: 17th Annual Feast of the East, June 13th
Jan Whitted, Capitol Square Business Association
11. For Approval: Arlington Alive Summer Arts Block Party, Saturday, June 20
 - a) Restrictions and street closure from 10:00 a.m. to 6:00 p.m. on Broadway @ Massachusetts Avenue, Broadway @ Alton Street, and Broadway before the Fire Station
 - b) Performances and booths on Broadway Plaza
 - c) Use of parking spaces on Broadway in front of the Veterans' Memorial
 - d) Temporary bus stop to be located on the Massachusetts Avenue side of the Veterans' Memorial
 - e) Hanging of twelve pole banners in Arlington Center
 - f) Suspension of parking fees in the Russell Common LotTom Davison, Arlington Committee on Tourism and Economic Development
12. Discussion: Project Eligibility Application and Oaktree Development Proposed 40B Project at the Mugar Site with Special Counsel Jon Witten & Approval of Request for Extension of Time to MassHousing
Douglas W. Heim, Town Counsel
13. For Approval: Designation of Board Liaison to Mugar Project
Kevin F. Greeley, Chair
14. For Approval: Memorial for James Robillard
Steven M. Byrne, Selectman
15. For Approval: Site of Robert MacMurray (Bobby Mac) Memorial
Adam W. Chapdelaine, Town Manager
16. For Approval: Appointment of CPAC Screening Committee Members and Position Posting
Adam W. Chapdelaine, Town Manager
17. For Discussion: Master Plan Implementation Committee
Adam W. Chapdelaine, Town Manager
18. For Approval: Professional Development Expense for Town Manager
Adam W. Chapdelaine, Town Manager

CORRESPONDENCE RECEIVED

Massachusetts Legislature Voting
Rich Green, Chairman, Massachusetts Fiscal Alliance

NEW BUSINESS

EXECUTIVE SESSION

Next Scheduled Meeting of BoS June 29, 2015



Town of Arlington, Massachusetts

Introduction of Andrea Nicolay - Library Director

Summary:

Adam W. Chapdelaine, Town Manager

ATTACHMENTS:

Type	Description
<input checked="" type="checkbox"/> Reference Material	Nicolay Resume

Andrea Nicolay
109 Russell Street, Apt. 2, Charlestown, MA 02129
cell phone: 917.678.3815 e-mail: andrea.nicolay@gmail.com

EXPERIENCE

Assistant Director 10/13 - present	Robbins Library, Arlington, MA Cultivate community partnerships. Promote library services in the community as overall coordinator of public relations. Create large-scale community-focused programs on an annual basis. Support the long-range goals of the library. Oversee operations in Director's absence.
Asst. Director/ Head of Adult Services 9/12 - 10/13	Robbins Library, Arlington, MA Supported and helped execute director initiatives. As Head of Adult Services, supervised staff of five adult services librarians, one Young Adult librarian, and a Library Assistant in daily reference, collection development, and programming activities.
Library Manager 5/11 - 7/12	The New York Public Library, Chatham Square Branch, New York, NY Supervised staff of 18 professionals/paraprofessionals in daily library operations. Experienced in outreach services to multiethnic neighborhoods, collection development, marketing library services, preparing annual reports, and public speaking.
Senior Librarian 8/06 - 5/11	The New York Public Library, Mulberry Street Branch, New York, NY Assisted patrons in the use of print and online reference resources. Coordinated and launched successful series of cultural programs for adults. Led task force to complete a 60,000-item inventory using CIRCA software. Administrator for social networking presence on Facebook and Twitter; contributed blog posts for nypl.org.
Librarian Trainee 1/05 - 7/06	Westbury Memorial Public Library, Westbury, NY Conducted database training sessions for librarians. Provided reference services to adults, young adults, and children. Publicized events to local news outlets.
Assistant Editor 11/99 - 5/04	Bantam Dell, Random House Inc., New York, NY Edited works of fiction and nonfiction. Coordinated reissues of backlist titles. Evaluated manuscripts and prepared profit and loss projections.

TECHNOLOGY SKILLS

Millennium ILS, Bibliocommons catalog, Drupal Content Management System, Microsoft Office Suite, Google Drive, CIRCA, collectionHQ, social media for organizations.

PROFESSIONAL DEVELOPMENT

Managing for Excellence Program Graduate 3/11 - 5/11	Leadership training program designed for managers and future managers within the New York Public Library.
Reference Review Committee Member 8/08 - 2/09	Collaborated with colleagues from various specialities to design and present a series of reference service training sessions for front-line library staff based on the American Library Association's Reference and User Service Association (RUSA) guidelines.

EDUCATION

Queens College Graduate School of Library & Information Studies, Flushing, NY
Master of Library Science, 2006 - Salutatorian
Linda Richardson Memorial Award for Scholastic Achievement and H.W. Wilson Scholarship

College of the Holy Cross, Worcester, MA
Bachelor of Arts in English, 1998 - Honors Program, English Honors Society



Town of Arlington, Massachusetts

Minutes of Meetings: May 11, 2015; May 18, 2015

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	Draft Minutes 5.11.15
<input type="checkbox"/> Reference Material	Draft Minutes 5.18.15

**TOWN OF ARLINGTON
BOARD OF SELECTMEN**

Meeting Minutes
Monday, May 11, 2015
6:45 PM

Present: Mr. Greeley, Chair, Mrs. Mahon, Vice Chair, Mr. Dunn, Mr. Curro and Mr. Byrne
Also Present: Mr. Chapdelaine, Mr. Heim and Mrs. Krepelka

1. Report to Town Meeting-Symmes Fund

Adam W. Chapdelaine, Town Manager

Mr. Chapdelaine presented a report regarding the annual activity in the Symmes Urban Renewal Fund. The report outlined the Fund's revenues and expenditures as well as the Fund Policy that was adopted by the Board earlier this year. Mr. Chapdelaine provided this report to all Town Meeting members.

Mr. Dunn moved receipt of said report.

SO VOTED (4-0)

Mrs. Mahon arrived after vote was taken.

2. Discussion and Approval: Outside Seating and Cafe Recommendations

Carol Kowalski, Director of Planning & Community Development

Ms. Kowalski provided the Board with recommendations on permits seeking outdoor seating on Broadway Plaza. She feels the space to be preserved for pedestrians to walk by should be 48 inches, but no less than 36 inches. She also feels the applicants requesting outdoor seating to serve alcohol should be required to have a \$1,000,000.00 insurance policy. Ms. Kowalski recommends limiting the size of the seating area to 250 square feet. Final vote will be taken on June 8th.

Mr. Curro moved approval of draft recommendations.

SO VOTED (5-0)

3. Friends of Arlington Council on Aging

a) Accomplishments for 2014

b) For Approval: 6th Annual Friends of Arlington Council on Aging 5K Road Race.

Sunday, 9/27/2015

Arthur Budnick, President, Friends of ACOA

Mr. Budnick requested approval to hold the 6th Annual 5K Race to be held on Sunday, September 27th with an official start time at 10:00 a.m.. They expect the award ceremonies and festivities to end no later than 1:00 p.m. Mr. Budnick spoke about the accomplishments the Friends of Arlington Council on Aging did in 2014. Mr. Budnick informed the Board that he was retiring from the Board in June and introduced the new members. The Board thanked him for his many years of service and wished him well in his "retirement".

Mr. Curro moved approval subject to all conditions as set forth.

SO VOTED (5-0)

4. Presentation: Hidden Treasures, May 16 - May17, 2015
Roland Chaput, Freedom's Way National Heritage
Mr. Chaput stated that "Hidden Treasures" presents a free, public, program on the weekend of May 16, 17, 2015. A Talk and Slide show regarding Boston Area Buildings with German Connections presented by Edward W. Gordon, Director of Museum Programs at The Old Schwamb Mill will be held on Saturday, May 16th and Sunday, May 17th from 2 to3 p.m. at The Old Schwamb Mill. Residents of the Freedom's Way communities will enjoy connecting with local history from different eras in different ways. "Hidden Treasures" will further the mission of the Freedom's Way National Heritage Area.
The Board thanked Mr. Chaput for his excellent presentation.

CONSENT AGENDA

5. Minutes of Meetings: April 13, 2015; April 27, 2015
Mrs. Mahon moved approval. SO VOTED (5-0)

6. Request: 7th Annual Hardy School PTO Walkathon, May 22, 2:15 pm - 4:00 pm
Melissa Jacobs, Walkathon Committee

7. Request: Contractor/Drainlayer License
Noel Danaher Construction, Woburn, MA

8. Request: Contractor/Drainlayer License
RJV Construction Corp, 21 Lincoln Street, Canton, MA

9. Request: Contractor/Drainlayer License
Ralph Surianello Inc., 49 Silver Lane, Dracut, MA

10. Vote: Sale of Wine at Farmers' Market 2015 Applicant
David W. Neilson, d/b/a Coastal Vineyards

11. Request: Annual Greek Festival, June 4, 2015-June 7, 2015
Rev. Dr. Nicholas M. Kastanas, St. Athanasius the Great, 4 Appleton Street
a) 4-day Special/One Day Beer & Wine License
b) "One Way" designation of Appleton Place (between Mass. Ave. & Burton St.)
c) Acton Place - street closing

Mrs. Mahon moved approval subject to all conditions as set forth. SO VOTED (5-0)

APPOINTMENTS

12. Human Rights Commission
Yawa Degboe
(term to expire 6/30/2018)
Mrs. Mahon moved approval. SO VOTED (5-0)

LICENSES & PERMITS

13. Approval: Draft Liquor License Suspension Decision
Douglas W. Heim, Town Counsel
a) Menotomy Beer & Wine, Inc.
80 Broadway, Mary Parent, Manager
b) Sagar Restaurant Corp., d/b/a Punjabi Tadka
444 Massachusetts Ave., Anil Kumar, Manager

Mr. Dunn moved approval subject to all conditions as set forth.

SO VOTED (5-0)

TRAFFIC RULES & ORDERS / OTHER BUSINESS

14. Presentation: Recycling Center - Pilot Project
Charlotte Milan, Recycling Coordinator

Ms. Milan stated that Dan Warren, Teresa DeBenedictis and herself have worked out a plan to establish a year-long trial of a Recycling Center in the DPW yard area, near the gate and dumpster. Ms. Milan will staff it for other hours, one Saturday morning per month, offsetting her weekday time. As the Center becomes established, they may be able to staff it with a volunteer or with DPW staff. She will know more about the reception of the Recycling Center once they have a few months of operations behind them.

The Board thanked Ms. Milan for her excellent work.

Mrs. Mahon moved approval.

SO VOTED (5-0)

15. Letter of Support - Preservation Grant - Jefferson Cutter House
Adam W. Chapdelaine, Town Manager

Mr. Byrne thanked the Arlington Redevelopment Board, the Dept. of Planning and Community Development, in collaboration with Cyrus Dallin Museum for submitting a Massachusetts Preservation Projects Fund Grant for the Town-owned historic Jefferson Cutter House. The grant request for \$100,000 would help pay for expenses relating to roofing, siding, gutters, foundation, and window work as recommended in a Building Assessment completed by presentation architect Wendy Fronteiro in 2014.

Mr. Byrne moved approval to send letter of support.

SO VOTED (5-0)

New Business:

Mr. Chapdelaine reported Fire Chief Jefferson sent a memo regarding the major fire at Brookside Condos which unfortunately resulted in a loss of life. He also recognized all of the Town Employees who responded. In particular, he stated the Fire, Police and Public Works Departments were instrumental in controlling and mitigating this incident. Chief Jefferson also stated he is proud to work amongst such dedicated employees from the management level down through all rank and file.

Mr. Chapdelaine informed the Board that Massport was seeking an appointee to the newly reinstated Community Advisory Committee. Mr. Chapdelaine will post the committee opening and inform the Board of his eventual appointment. Frank Ciano is the Town's current

representative and will be given consideration for staying in the role.

Mr. Chapdelaine stated that he was honored and shocked by the Stratton School's recent Silent Auction where two parents submitted bids totalling \$530 to have their two children spend the day acting as Town Manager. He is looking forward to that honor.

Mrs. Mahon stated that on May 21st at Hardy School, OakTree Development, who is constructing the Mugar property will be present at said meeting,

Mr. Curro stated he attended an Alice School Safety Drill at Ottoson Middle School. Said training was hosted by Detective Porciello, Court Liaison Cindy Curran and Ottoson Administrator staff. He stated it was very interesting and informative,

Mr. Byrne stated the Parking Implementation/Governance Committee has met twice to discuss parking changes in Arlington Center. They have focused primarily on the Russell Common Lot and the Railroad Lot behind Not Your Average Joe's so far. They have decided on five (5) solar powered kiosks for the lots and will be keeping the permits but intend to recommend allowing parking throughout the entire lot rather than just in specific spots. Moving forward, they will be discussing the placement of a loading zone for the center businesses and the meters for spots in the center.

Mrs. Mahon moved to adjourn at 8:50 p.m.

SO VOTED (5-0)

A true record: Attest

Marie A. Krepelka
Board Administrator

Next Scheduled Meeting of BoS May 18, 2015

DOCUMENTS

Agenda Item	
1	Report to Town Meeting- Symmes Fund- Adam Chapdelaine
2	Outside Seating & Cafe Discussion- Carol Kowalski
3	Arlington Council on Aging - 5K Road Race- Arthur Budnick 9/27/2015
4	Hidden Treasures Presentations- 5/16-5/17/201, Roland Chaput
5	4/13 & 4/27/2015 Meeting Minutes
6	Hardy School PTO Walkathon 5/22/2015- Melissa Jacobs
7	Contact/ Drainlayer License- Noel Danaher Construction
8	Contact/ Drainlayer License- RJV Construction Corp
9	Contact/ Drainlayer License- Ralph Surianello Inc.
10	Sale of Wine at Farmers Market- Costal Vineyards
11	Annual Greek Festival- 6/4-6/7/2015-St.Athanasius The Great-Dr. Nicolas M. Kastanas a) 4 day special/one day liquor license b) one way designation of Appleton Place c) Acton Place street closing
12	Human Rights Commission- Yawa Degbone
13	Draft Liquor License Suspension - Douglas Heim a) Menotomy Beer & Wine b) Sagar Restaurant Corp
14	Recycling Center Presentation- Charlotte Milan
15	Preservation Grant - Jefferson Cutter House - Adam Chapdelaine

**TOWN OF ARLINGTON
BOARD OF SELECTMEN**

Meeting Minutes
Monday, May 18, 2015
7:15 PM

Present: Mr. Greeley, Chair, Mrs. Mahon, Vice Chair, Mr. Dunn and Mr. Byrne
Also present: Mr. Chapdelaine, Mr. Heim and Mrs. Krepelka
Absent: Mr. Curro

CONSENT AGENDA

1. For Approval: Arlington International Film Festival Banners
April Ranck, Executive Director, AIFF

The Board had concerns about advertising the Festival on Arlington Center Flagpoles as the group is now Cambridge based. Mr. Greeley stated it is an excellent festival, but hoped they understood how disappointed he is with their move to Cambridge.
Mr. Greeley moved to table until June 8th.

SO VOTED (4-0)

2. Vote: Sale of Wine at Farmer's Market 2015 Applicant
Kipton Kumler, d/b/a Turtle Creek Winery
Mrs. Mahon moved approval.

SO VOTED (4-0)

3. For Approval: Placement of Sign for Spy Pond Fun Day
Karen Grossman, President, Friends of Spy Pond Park
Mr. Dunn stated that the Board could not officially approve at this time because of the Bylaw just approved at Town Meeting but endorses all their efforts regarding Spy Pond.
Mrs. Mahon moved approval subject to Ms. Grossman speaking with Town Counsel Heim.

SO VOTED (4-0)

APPOINTMENTS

4. Arlington Veterans Council
Jeff Melton
Steven Sawtelle
Daniel Styffe
(terms to expire 1/31/2018)

William Hayner
Patrick Quinn
Anmarie Russo
(terms to expire 6/30/2018)

The Board thanked all volunteers for their willingness to serve. Mr. Melton could not attend and will introduce himself to the Board on June 8th.

Mr. Dunn moved approval.

SO VOTED (4-0)

5. Commission on Disability

Patrick Quinn

(term to expire 6/30/2018)

Mrs. Mahon asked Mr. Quinn if he would have the Disability Committee meet with the Master Planning Committee in the future regarding the Disability Act requirements.

Mr. Byrne moved approval.

SO VOTED (4-0)

LICENSES & PERMITS

6. Request: Food Vendor License

Fenway Market, 203 Broadway, Samir Shaikh

Mr. Dunn moved approval subject to all conditions as set forth.

SO VOTED (4-0)

7. Request: Common Victualler

Sugo Italian Kitchen, 162 Massachusetts Ave., Josephine Maniscalco

Mrs. Mahon moved approval.

SO VOTED (4-0)

8. Request: Change of Manager - All Alcohol License

Not Your Average Joe's Inc., 645 Massachusetts Avenue, David Chambers

Mrs. Mahon tabled until June 8th.

SO VOTED (4-0)

9. Approval: Outside Cafe Policy

Douglas W. Heim, Town Counsel

Mrs. Mahon moved approval of Sidewalk Cafe Permit Application with amendments..

SO VOTED (4-0)

10. Discussion and Vote: Special Alcohol License

Kevin F. Greeley, Chair

(tabled from 4/13/15 meeting)

Mr. Byrne thanked Mr. Greeley for addressing this Special Alcohol License.

Mr. Greeley moved approval subject to Mr. Dunn's two amendment changes. SO VOTED (4-0)

CITIZENS OPEN FORUM - SIGN IN PRIOR TO BEGINNING OF OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

Mr. Robert Radochia, 45 Columbia Road, stated he has an issue with the Town allowing private businesses to use public sidewalks (space) for free. He finds it hard to accept that the Selectmen would only charge a fee of \$50.00 for an annual license. He is very disappointed that after the Town just paid to have brick sidewalks installed at the plaza we are going to let private businesses use the space.

Mr. Joseph Carabello, 156 Lake Street, appeared before the Board asking for their help in controlling traffic backups on Lake Street at the Minuteman Bike Way. He stated he has lived at 156 Lake Street since 1977 and the traffic backup is worse than ever. He applauded the Board of Selectmen and TAC for all their work, but nothing has been resolved. He would like to see bollards put on bike path so bikers would slow down or stop. Mr. Carabello stated it would be great if we could have a police officer there to direct cars, etc. The worst time is from 3:30 p.m. to 7:45 p.m.

Mr. Dunn stated he is very sympathetic and is acutely aware of that intersection. He rides his bike several times a week and agrees that some bikers go right through the intersection. Mr. Chapdelaine stated that TAC is doing a detailed study and they hope to present the study within the year.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

11. For Approval: Community Preservation Recruitment Process

Adam W. Chapdelaine, Town Manager

It was recommended that a profile be finalized at the Board meeting on June 8th. Once approved on June 8, 2015, the position profile, along with a call for applicants will be publicly issued no later than June 12th. It was suggested keeping the call for all applications open until July 12th. Once the application period has closed, they will forward all applications to the screening committee for review. The screening committee will forward names of all candidates recommended for interviews to Chairman Greeley and the Town Manager no later than July 24th. Chairman Greeley and the Town Manager will then interview all candidates recommended by the screening committee with a goal of having a slate of candidates for appointment ready for the Board's first meeting in September.

Mr. Greeley asked that each Board member have their designee by June 8th.

Mr. Byrne moved receipt of said process.

SO VOTED (4-0)

12. For Approval: Acting Comptroller & Contracted Services

Adam W. Chapdelaine, Town Manager

Mr. Dunn moved approval.

SO VOTED (3-0-1)

Mrs. Mahon recused herself from voting.

13. Annual Goal Setting- Date Selection

Adam W. Chapdelaine, Town Manager

The Board set the goal setting meeting for Saturday, June 27th, from 8:30 a.m. - 11:00 a.m.

14. Vote: Designation of Attorney Jonathan Witten as Special Municipal Counsel

Douglas W. Heim, Town Counsel

Mr. Dunn moved approval.

SO VOTED (4-0)

NEW BUSINESS

Mr. Chapdelaine stated he had a busy week last week. On Thursday he attended the Ceremony for the new firefighters over the past year and the department's promotion of a new captain and two new lieutenants. He thanked Chief Jefferson for a delightful evening. After that ceremony he attended the Touchdown Club Banquet at the Sons of Italy where they were presenting the Ostergren Awards in honor of two student athletes. He also attended the Massachusetts Avenue Rebuild Public Information Session at Thompson School. The Mass. Dept. of Transportation sponsored this meeting; the purpose was to provide the Arlington community with an update on the progress made on the reconstruction of Mass. Avenue since work began early last summer.

Mr. Byrne stated that he also attended the Fire Department Ceremony and was very impressed with the hiring of our new firefighters and new promotions.

Mrs. Mahon stated she attended the Touchdown Club Banquet also and was proud of her cheerleaders' awards.

Mrs. Mahon also stated that there is a meeting of OakTree Development, the developer for Mugar Properties, at Hardy School, Thursday evening, May 21st, at 7:00 p.m.

Mrs. Mahon stated that she is requesting help for the residents of Sunnyside Avenue who were promised four years ago that the "potholes" would be fixed by DOR. As of today, nothing has been done after many promises. Mrs. Mahon asked the Town Manager if he could call anyone to just do the "potholes". Mrs. Mahon also stated that she had contacted Representative Garballey and asked Mr. Byrne if he would be willing to ask Daniel Hunt to intervene for the residents.

Mr. Dunn said he was very impressed that he received a notice in the mail regarding the water repairs on his street and was delighted that he could go on the Website and see every street that was being done.

Mrs. Mahon moved to adjourn at 9:00 p.m.

SO VOTED (4-0)

A true record: Attest

Marie A. Krepelka
Board Administrator

Next Scheduled Meeting of BoS June 8, 2015

Agenda Item	
1	Arlington International Film Festival Banners
2	Sale of Wine at Farmer's Market
3	Placement of Sign for Spy Pond Fun Day
4	Arlington Veterans Council: Jeff Melton, Steven Sawtelle, Daniel Styffe, William Hayner, Patrick Quinn, Anmarie Russo
5	Commission on Disability-Patrick Quinn
6	Food Vendor License-Fenway Market
7	Common Victualler-Sugo Italian Kitchen
8	Change of Manager-Not Your Average Joe's, Inc.
9	Outside Cafe Policy-Douglas Heim, Town Counsel
10	Discussion & Vote-Special Alcohol License-Kevin F. Greeley
<u>11</u>	Community Preservation Recruitment Process-Adam W. Chapdelaine
12	Acting Comptroller & Contracted Services-Adam W. Chapdelaine
13	Annual Goal Setting -Date Selection -Adam W. Chapdelaine
14	Designation of Attorney Jonathan Witten-Douglas W. Heim



Town of Arlington, Massachusetts

Request: Contractor/Drainlayer License

Summary:

Vanaria & Sons Site Development, Inc., Waltham, MA

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	Engineering recommendation, Town application, Meeting notice

From: "Kurt Kelley" <kpkelley@town.arlington.ma.us>
To: "Fran Reidy" <FReidy@town.arlington.ma.us>
Cc: "Eileen Messina" <EMessina@town.arlington.ma.us>
Date: 05/28/2015 01:34 PM
Subject: [No Subject]

Attached please find a Drainlayer Application that I have recently received from Vanaria & Sons Site Development. Based on recommendations provided to us by this applicant, our office recommends issuance of a Drainlayer's License to Vanaria & Sons Site Development, Inc. of North Waltham MA.

I will be forwarding you a hardcopy of their application and \$75 application fee via interoffice mail. Please let me know if there's anything else I can provide you.

Town of Arlington

Department of Public Works

Engineering Division

51 GROVE STREET

ARLINGTON, MA 02476

PHONE: 781-316-3386

FAX: 781-316-3281



TOWN OF ARLINGTON DEPARTMENT OF PUBLIC WORKS

APPLICATION FOR TOWN OF ARLINGTON DPW CONTRACTOR LICENSE

Directions: Please complete ALL fields below and deliver the completed application to the Department of Public Works Engineering Department at 51 Grove Street for Processing and Submission to the Board of Selectmen. Please also include in your submission a \$75.00 application fee in the form of a check payable to the "Town of Arlington". Any questions regarding this application form or procedure should be directed to the Town of Arlington Engineering Department at 781-316-3386.

Scope of Work

Please indicate the scope of work you intend to perform as a DPW Approved Contractor in the Town of Arlington (check all that apply):

Water Sanitary Sewer Stormwater Drainage Sewer/Drain Inspection Driveway Work Curb/Sidewalk Work

Applicant Information

Applicant/Firm Name: VANANA & SONS SITE DEVELOPMENT, INC.

Select One: Corporation Partnership Proprietorship Other: _____

Street Address: PO BOX 550231 City/Town: Waltham, MA State: MA

Primary Phone: 781-858-5133 E-mail: PAWSA@AOL.COM

Length of Time in Business under the same Firm Name:

Full Name(s) of Principal(s): Stephen A. VANANA

Primary Contact Person: Stephen A. VANANA

Experience/Previous Work

Nature of Typical/Standard Work: Water-Sewer & Drain Installation, Building Excavation

Have you ever performed this type of work in Arlington: Yes No & Backfilling

If Yes, Please provide Location: 8-15-20 Woodbury St., 94 Beverly St. Approximate Date: 2005

Total Amount of such construction this year: 1,000,000.00

Total Amount of such construction last year: 750,000.00

Total Amount of such construction next previous year: 1,250,000.00

Municipal References - Please Attach Written Reference Letters

Municipality: See attached

Primary Contact Name: _____ Email: _____

Municipality: J

Primary Contact Name: _____ Email: _____

Municipality: J

Primary Contact Name: _____ Email: _____

Banking/Financial References - Please Attach Written Reference Letters if Available

Bank Reference: Cambridge Trust Co Phone: 781-893-5500

Federal Tax ID or Social Security #: 01-234-5678

Your social security number or federal identification number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Law, Chapter 62C, Section 49A.

Signature/Endorsement

By signing below, I certify that under the penalties of perjury that to the best of my knowledge and belief all information on this application is true and correct. I also certify by signature below that I/we have filed all state tax returns and paid all state taxes as required by law. I also hereby agree to conform in all respects to the conditions governing such license as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen and/or Department of Public Works may establish.

Applicant Signature: [Signature]

Date: 5/26/15

OFFICE OF THE BOARD OF SELECTMEN

KEVIN F. GREELEY, CHAIR
DIANE M. MAHON, VICE CHAIR
DANIEL J. DUNN
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

May 28, 2015

Stephen Vanaria
Vanaria & Sons Site Development, Inc.
P.O. Box 550231
Waltham, MA 02451

Dear Mr. Vanaria:

The Board of Selectmen will be discussing your request for a License to do Drainlaying in the Town of Arlington on Monday, June 8th in the Selectmen's Chambers, Town Hall, 2nd Floor. The meeting begins at 7:15 p.m. It is not a requirement that you attend the meeting.

If you have any questions, please do not hesitate to contact this office.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka
Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Introduction: Newly Appointed Arlington Veterans Council Committee Member

Summary:

Jeff Melton (term to expire 1/31/2018)

ATTACHMENTS:

Type	Description
<input checked="" type="checkbox"/> Reference Material	Melton Introduction reference



Town of Arlington
Office of the Town Manager

Adam W. Chapdelaine
Town Manager

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us

May 20, 2015

Jeff Melton
jeffmeltonusn@gmail.com

Dear Jeff,

It is a pleasure to confirm that the Board of Selectmen has approved your appointment to the Veterans Council with a term expiration date of 1/31/18. Please contact the Town Clerk's Office to take the oath of office.

Thank you very much for volunteering to serve on the Veterans Council for the Town of Arlington. Best wishes for much success and enjoyment. If I can ever be of any assistance to you, please do not hesitate to call me.

Sincerely,

A handwritten signature in black ink, appearing to read "Adam Chapdelaine".

Adam W. Chapdelaine
Town Manager

cc: Board of Selectmen
Town Clerk

Christine Bongjorno,

My name is Jeff Melton and I am reaching out to share with you a little about my background for your consideration to join the Arlington Veterans' Council. I have been an Arlington resident since January of 2014 and work at Ottoson Middle School as an 8th grade math teacher. As Jeff told you, I met him through our mutual service in the Navy Reserve at the Navy Reserve Center in Manchester, NH. I have served in the Navy in some capacity for the last 15 years; 6 years most recently as a reservist and 9 years active duty prior to that.

I currently serve as a Chief Electronics Technician and am the Senior Enlisted Leader for my unit, MTOC Manchester. Our unit travels to Jacksonville, FL to support training and real world operations of the Navy's newest reconnaissance aircraft. Prior to joining this unit I was stationed in San Diego with a Mobile Expeditionary Security Detachment which the Navy utilizes to protect high value assets and provide security in foreign ports.

While on active duty I served aboard the USS Dextrous, a minesweeper stationed in Bahrain, during Operation Iraqi Freedom. After that I had follow on tours in San Diego, CA on the USNS Sioux, an ocean-going tug, then the Center for Surface Combat Systems where I was an instructor and curriculum manager for the Navy's primary message handling system.

Having been born and raised in Alaska, I am constantly impressed with the amount of history that surrounds me that I grew up learning about in school. I am particularly proud of the variety of plaques, markers and memorials we have in Arlington for our veterans and supporters of the Revolution. I am excited to learn more about how the Arlington Veterans' Council will not only benefit Arlington's veterans but increase the awareness to our citizens of both the actions of Arlington's veterans and the military actions that took place here during the Revolution.

Regards,

Jeff Melton

Cell: 619-846-6123
Email: jeffmeltonusn@gmail.com



Town of Arlington, Massachusetts

Public Memorials Committee

Summary:

William F. Copithorne
(term to expire 6/2017)

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	Request from Public Memorials Committee, Copithorne Resume

Arlington Public Memorials Committee
C/O Arlington Board of Selectmen
730 Massachusetts Avenue
Arlington Massachusetts 02476-4908

June 3, 2015

Mr. Kevin Greeley
Chairman
Arlington Board of Selectmen
730 Massachusetts Avenue
Arlington, MA 02476-4908

Dear Chairman Greeley:

Currently the Arlington Public Memorials Committee is functioning with four of its five committee members. In order to have a full complement of committee members your board would have to approve one additional member.

At present Mr. William Copithorne has volunteered to fill that position. Therefore, I would appreciate any effort on your part to have your Board approve Mr. Copithorne to the Arlington Public Memorials Committee.

If you require any further information or assistance I can be reached at (781) 643-4485.

Sincerely,

Alexander J. Salipante
Chairman
Arlington Public Memorials Committee

Arlington Board of Selectmen
730 Massachusetts Avenue
Arlington, MA 02476

To the Board of Selectman,

I am interested in filling the vacancy on the Board of Public Monuments; please see a brief resume attached.

As a lifelong resident of the Town of Arlington and a local business owner I see this opportunity as a way to give back and contribute to my community.

I would be honored to be selected for this position

Respectfully,

William F. Copithorne

Resume for Public Memorial Committee

Name: William F. Copithorne

Home Address: 15 Cornell Street, Arlington MA 02474

Business Address: 1189 Mass Ave., Arlington, MA 02476

Brief Biography:

- Lifelong Arlington Resident
- 3rd generation owner of Sweeney & O'Connell Real Estate
- Graduate Arlington High School Class of 1975
- Graduate Wentworth Institute of Technology 1979
- Former Town Meeting Member
- Past Distinguished President of the Arlington Kiwanis Club
- Past Trustee of the Arlington Lodge of Elks
- Volunteer Driver for Meals on Wheels in Arlington
- Notary Public

Business Affiliations:

- Member of the National Association of Realtors
- Member Massachusetts Association of Realtors
- Member of the Realty Guild



Town of Arlington, Massachusetts

Request: Change of Manager - All Alcohol License

Summary:

Not Your Average Joe's Inc., 645 Massachusetts Avenue, David Chambers
(tabled from 5/18/15 meeting)

ATTACHMENTS:

Type	Description
<input checked="" type="checkbox"/> Reference Material	ABCC Application

NOT YOUR AVERAGE JOE'S

May 7, 2015

Board of Selectman
Town of Arlington
730 Mass Avenue
Arlington, MA 02476

Dear Board,

Enclosed please find the ABCC application to for the change in manager for Not Your Average Joe's located at 645 Mass. Ave. Please let me know if you need any additional information to process this request. I can be reached at cmacdonald@nyajoes.com or 774.213.2949.

Christine MacDonald



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
 239 Causeway Street
 Boston, MA 02114
www.mass.gov/abcc

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
MONETARY TRANSMITTAL FORM**

**APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL
LICENSING AUTHORITY.**

ECRT CODE: RETA

CHECK PAYABLE TO ABCC OR COMMONWEALTH OF MA: \$200.00

(CHECK MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL)

CHECK NUMBER

198001

IF USED EPAY, CONFIRMATION NUMBER

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

003000025

LICENSEE NAME

Not Your Average Joe's

ADDRESS

645 Mass Avenue

CITY/TOWN

Arlington

STATE

MA

ZIP CODE

02476

TRANSACTION TYPE (Please check all relevant transactions):

<input type="checkbox"/> Alteration of Licensed Premises	<input type="checkbox"/> Cordials/Liqueurs Permit	<input type="checkbox"/> New Officer/Director	<input type="checkbox"/> Transfer of License
<input type="checkbox"/> Change Corporate Name	<input type="checkbox"/> Issuance of Stock	<input type="checkbox"/> New Stockholder	<input type="checkbox"/> Transfer of Stock
<input type="checkbox"/> Change of License Type	<input type="checkbox"/> Management/Operating Agreement	<input type="checkbox"/> Pledge of Stock	<input type="checkbox"/> Wine & Malt to All Alcohol
<input type="checkbox"/> Change of Location	<input type="checkbox"/> More than (3) §15	<input type="checkbox"/> Pledge of License	<input type="checkbox"/> 6-Day to 7-Day License
<input checked="" type="checkbox"/> Change of Manager	<input type="checkbox"/> New License	<input type="checkbox"/> Seasonal to Annual	
<input type="checkbox"/> Other			

**THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL FORM ALONG WITH THE
CHECK, COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:**

**ALCOHOLIC BEVERAGES CONTROL COMMISSION
P. O. BOX 3396
BOSTON, MA 02241-3396**



*The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc*

PETITION FOR CHANGE OF LICENSE

003000025

ABCC License Number

Arlington

City/Town

The licensee **Not Your Average Joe's** respectfully petitions the Licensing Authorities to approve the following transactions:

<input checked="" type="checkbox"/> Change of Manager	<input type="checkbox"/> Alteration of Premises
<input type="checkbox"/> Pledge of License/Stock	<input type="checkbox"/> Cordial & Liqueurs
<input type="checkbox"/> Change of Corporate Name/DBA	<input type="checkbox"/> Change of Location
<input type="checkbox"/> Change of License Type (\$12 ONLY, e.g. "club" to "restaurant")	

Change of Manager

Last-Approved Manager:

Peter Louise

Requested New Manager:

David Chambers

Pledge of License /Stock

Loan Principal Amount: \$

Interest Rate:

Payment Term:

Lender:

Change of Corporate Name/DBA

Last-Approved Corporate Name/DBA:

Requested New Corporate Name/DBA:

Change of License Type

Last-Approved License Type:

Requested New License Type:

Alteration of Premises: (must fill out attached financial information form)

Description of Alteration:

Change of Location: (must fill out attached financial information form)

Last-Approved Location:

Requested New Location:

Signature of Licensee

[Signature]

(If a Corporation/LLC, by its authorized representative)

Date Signed



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc

PERSONAL INFORMATION FORM

Each individual listed in Section 10 of this application must complete this form.

1. LICENSEE INFORMATION:

A. Legal Name of Licensee	Not Your Average Joe's Inc	B. Business Name (dba)	Not Your Average Joe's		
C. Address	645 Mass Avenue	D. ABCC License Number (If existing licensee)	003000025		
E. City/Town	Arlington	State	MA	Zip Code	02476
F. Phone Number of Premise	781.643.1666	G. EIN of License	04-3461276		

2. PERSONAL INFORMATION:

A. Individual Name	David Chambers	B. Home Phone Number	774.424.0414		
C. Address	143 Water Street				
D. City/Town	Framingham	State	MA	Zip Code	01701
E. Social Security Number	[REDACTED]	F. Date of Birth	[REDACTED]		
G. Place of Employment	Not Your Average Joe's, 2 Granite Avenue, Suite 300, Milton, MA 02186				

3. BACKGROUND INFORMATION:

Have you ever been convicted of a state, federal or military crime?

Yes No

If yes, as part of the application process, the individual must attach an affidavit as to any and all convictions. The affidavit must include the city and state where the charges occurred as well as the disposition of the convictions.

4. FINANCIAL INTEREST:

Provide a detailed description of your direct or indirect, beneficial or financial interest in this license.

NONE

IMPORTANT ATTACHMENTS (8): For all cash contributions, attach last (3) months of bank statements for the source(s) of this cash.

*If additional space is needed, please use the last page

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Signature

Date

Title

General Manager

(If Corporation/LLC Representative)



Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street, First Floor
Boston, MA 02114

STEVEN GROSSMAN
TREASURER AND RECEIVER GENERAL

KIM S. GAINSBORO, ESQ.
CHAIRMAN

CORI REQUEST FORM

The Alcoholic Beverages Control Commission has been certified by the Criminal History Systems Board to access conviction and pending Criminal Offender Record Information. For the purpose of approving each shareholder, owner, licensee or applicant for an alcoholic beverages license, I understand that a criminal record check will be conducted on me, pursuant to the above. The information below is correct to the best of my knowledge.

ABCC LICENSE INFORMATION

ABCC NUMBER: (IF EXISTING LICENSEE)	3000025	LICENSEE NAME:	Not Your Average Joe's	CITY/TOWN:	Arlington
--	---------	----------------	------------------------	------------	-----------

APPLICANT INFORMATION

LAST NAME:	Chambers	FIRST NAME:	David	MIDDLE NAME:	Allen		
MAIDEN NAME OR ALIAS (IF APPLICABLE):			PLACE OF BIRTH: Prescott, AZ				
DATE OF BIRTH:	[REDACTED]	SSN:	[REDACTED]	ID THEFT INDEX PIN (IF APPLICABLE):			
MOTHER'S MAIDEN NAME:	Meyer	DRIVER'S LICENSE #:	[REDACTED]	STATE LIC. ISSUED:	Massachusetts		
GENDER:	MALE	HEIGHT:	5	WEIGHT:	240	EYE COLOR:	Blue
CURRENT ADDRESS: 143 Water Street							
CITY/TOWN:	Framingham	STATE:	MA	ZIP:	01701		
FORMER ADDRESS: 14 Derby Road							
CITY/TOWN:	Watertown	STATE:	MA	ZIP:	02472		

PRINT AND SIGN

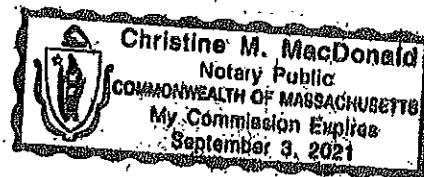
PRINTED NAME:	David Chambers	APPLICANT/EMPLOYEE SIGNATURE:	
---------------	----------------	-------------------------------	--

NOTARY INFORMATION

On this <u>4.7.15</u> before me, the undersigned notary public, personally appeared <u>David Chambers</u>
(name of document signer), proved to me through satisfactory evidence of identification, which were <u>Personal Knowledge</u>
to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose.
NOTARY

DIVISION USE ONLY

REQUESTED BY:	[REDACTED]
SIGNATURE OF CORI AUTHORIZED EMPLOYEE	[REDACTED]
The DCIJ Identity Theft Index PIN Number is to be completed by those applicants that have been issued an Identity Theft PIN Number by the DCIJ. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. ALL CORI request forms that include this field are required to be submitted to the DCIJ via mail or by fax to (617) 660-4614.	





The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc

MANAGER APPLICATION

All proposed managers are required to complete a Personal Information Form,
and attach a copy of the corporate vote authorizing this action and appointing a manager.

1. LICENSEE INFORMATION:

Legal Name of Licensee:	Not Your Average Joe's Inc	Business Name (dba):	Not Your Average Joe's
Address:	645 Mass Avenue		
City/Town:	Arlington	State:	MA Zip Code: 02476
ABCC License Number: (If existing licensee)	003000025	Phone Number of Premise:	781.643.1666

2. MANAGER INFORMATION:

A. Name: David Chambers	B. Cell Phone Number: 774.424.0414
C. List the number of hours per week you will spend on the licensed premises: 50+	

3. CITIZENSHIP INFORMATION:

A. Are you a U.S. Citizen: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	B. Date of Naturalization: _____	C. Court of Naturalization: _____
--	----------------------------------	-----------------------------------

(Submit proof of citizenship and/or naturalization such as U.S. Passport, Voter's Certificate, Birth Certificate or Naturalization Papers)

4. BACKGROUND INFORMATION:

A. Do you now, or have you ever, held any direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, please describe:	_____
B. Have you ever been the Manager of Record of a license to sell alcoholic beverages that has been suspended, revoked or cancelled?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, please describe:	_____
C. Have you ever been the Manager of Record of a license that was issued by this Commission?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, please describe:	General Manager, Legal Sea Foods, Burlington, MA 2007-2010
D. Please list your employment for the past ten years (Dates, Position, Employer, Address and Telephone): See Resume Attached	

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Signature

Date

RESUME OF QUALIFICATIONS

David A. Chambers

April 08, 2015

143 Water St. ♦ Framingham, Massachusetts 01701 ♦ cell (774) 424-0414
Email: acdchambers@verizon.net

PROFESSIONAL EXPERIENCE

NOT YOUR AVERAGE JOE'S, Arlington, MA 10/14-Current
GENERAL MANAGER

- Responsible for all aspects of the restaurant's operations, including sales building, improved customer relations/experience and execution of consistency in all areas of service, both in house, and through social media vehicles.
- Directly responsible for coaching and development of staff through monitoring and reinforcement of procedural expectations

UNITED PARCEL SERVICE, Ashland, MA 11/12 – 10/14
PRE-LOAD SUPERVISOR

- Responsible for Sort Operations including the unloading, sorting and reloading all incoming freight onto package cars for days delivery, ensuring all packages are on correct vehicles for established routes.
- Ensure staff is trained and educated regarding safety and its' application in the workplace, and following the correct procedures during the sort process.
- Conduct audits in all package cars, making sure packages are on correct vehicles and loaded for maximum efficiency allowing drivers to deliver in a safe productive manner.

DCICS, Framingham, MA 01/11-10/14
OWNER / OPERATOR

- Responsible for pick-up and delivery of various products from a multitude of vendors through-out New England, providing professional and courteous customer service.
- Structure routes in an economical, efficient manner controlling overhead and expenditures.

LEGAL SEA FOODS, Boston, MA 01/07-11/10
GENERAL MANAGER

- Responsible for all aspects of restaurant operations, including sales building and execution of company standards.
- Directly responsible for on-site management's coaching and development.
- Responsible for all facility improvements, maintaining budgets, financial planning and customer relations.
- Consistently maintained above-par financial health of the restaurant while achieving growth of year on year sales in all quarters.

NOT YOUR AVERAGE JOE'S, Watertown, MA 10/03-01/07
GENERAL MANAGER

- Responsible for regional training of new management recruits involved in all areas of the restaurants.
- Responsible for all aspects of the restaurant's operations, including sales building, improved customer relations/experience and execution of consistency in all areas of service.
- Directly responsible for on-site management's coaching and development.

McCORMICK & SCHMICKS, Boston, MA 06/02-10/03
RESTAURANT MANAGER

- Responsible for recruiting, hiring, training and scheduling the service staff.
- Responsible for ordering, inventory, and controlling beverage cost.
- Responsible for managing day-to-day operations as set forth by corporate standard policies.

CHEVYS' FRESH MEX, Saugus, MA 02/01-06/02
GENERAL MANAGER

- Responsible for all aspects of the restaurants operations, including sales building and policy execution.
- Directly responsible for management coaching and development.
- Analyze and create a complete budget and operational plan for the fiscal year in order to maintain consistency and foster sales growth.

DECLERCK ENTERPRISES, (d.b.a.) CHEVYS' & TACO BELL, Yreka, CA 8/00-2/01
DIRECTOR OF OPERATIONS

- Directly responsible for the operations of two concepts including seven restaurants in two states.
- Set up and monitored regional systems for the General Managers to improve standards and maintain consistency.

UNITED PARCEL SERVICE, Fort Collins, CO 3/95– 7/00
PACKAGE DRIVER

- Deliver business and residential packages throughout area.
- Sort and arrange stops in an organized and efficient manner to ensure a safe productive workday.

COLUMBIA BASIN PIZZA HUT, INC., Yakima, WA 5/91 - 7/94
AREA DIRECTOR OF OPERATIONS

- Directly responsible for management development and full scale operations for five restaurants.
- Planned, developed, and monitored operations including all financial aspects such as profitability, sales, building, and reporting.
- Prepared yearly budgets and analyzed P&L statements in each unit. Held the General Managers accountable for facts at periodic business review meetings.
- Core instructor for regional management training for all entry-level management.
- Interviewed and recruited management associates.

◦ REFERENCES FURNISHED UPON REQUEST



**NOT YOUR AVERAGE JOE'S, INC.
CLERK'S CERTIFICATE**

I, Joseph McGuire, Clerk of Not Your Average Joe's, Inc., a Delaware corporation authorized to do business in the Commonwealth of Massachusetts (the "Corporation") having a usual place of business in Middleboro, Massachusetts, hereby certify that I have custody of its corporate record, and that the following is a true copy of a vote passed by the Board of Directors with a resolution that was adopted as follows:

RESOLVED: That the manager of the Arlington, MA restaurant for the purpose of the Company's liquor license is changed from Peter Lowre to David Chambers.

IN WITNESS WHEREOF, I hereunto subscribe my name as Clerk this 29th day of April, 2015.



A handwritten signature of Joseph McGuire in black ink, consisting of stylized initials and a surname.

Joseph McGuire, Clerk

GRANITE AVE SUITE 300
MILTON MA 02186
571-420-0200 / 571-210-2000

WWW.NYAJ.COM



Town of Arlington, Massachusetts

Permit Request: Sidewalk Cafe Permit

Summary:

The Madrona Tree, 315 Broadway, Tanya Abraham

ATTACHMENTS:

Type	Description
<input checked="" type="checkbox"/> Reference Material	Madrona Tree application & report packet

PERMIT APPLICATION REPORT

Type of License: SIDEWALK CAFE PERMIT

Name of Applicant: Tanya Abraham d/b/a The Madrona Tree

Address: 315 Broadway

The following Departments have no objections but have made comments or conditions regarding the issuance of said license: (see attached)

- Board of Health x
- Planning x
- Building x

PLEASE NOTE: ALL APPROVALS WILL BE SUBJECT TO CONDITIONS SET FORTH (SUCH AS DEPARTMENT CONDITIONS, CERTIFICATE OF INSURANCE ETC.)



Town of Arlington
Department of Health and Human Services
Office of the Board of Health

27 Maple Street
Arlington, MA 02476

Tel: (781) 316-3170
Fax: (781) 316-3175

MEMO

To: Board of Selectmen
From: Natasha Waden, Health Compliance Officer
Date: May 14, 2015
RE: Board of Health Comments for Selectmen's Meeting on April 27, 2015:

Please accept the following as comments from the Office of the Board of Health:

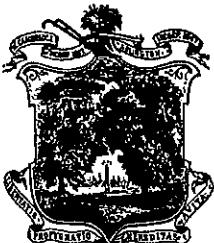
Madrona Tree- 315 Broadway
Outdoor Furniture

- Prohibit smoking and the use of e-cigarettes in the outdoor seating area by conspicuously posting a notice or sign which states "No Smoking" or thereby using a sign with the international "No Smoking" symbol in the outdoor area.
- The owner or designated Person in Charge is responsible for maintaining the outdoor seating area Smoke Free.
- Any person in charge of a public place or workplace who fails to comply with the regulations is subject to a fine of (a) \$100 for the first violation, (b) \$200 for a second violation occurring within two years of the date of the first offense; and (c) \$300 for a third or subsequent violation occurring within two years of the second violation. Each calendar day on which a violation occurs shall be considered a separate offense.
- The Establishment is responsible for maintaining the outdoor seating in a clean and sanitary manner, free from garbage and trash or other refuse that would constitute a public health nuisance.

APPLICANT'S SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Name: _____
Date: _____



TOWN OF ARLINGTON

MASSACHUSETTS 02476

781 - 316 - 3090

DEPARTMENT OF PLANNING and COMMUNITY DEVELOPMENT

MEMORANDUM TO: Board of Selectmen, Town Manager
FROM: Carol Kowalski, Director
DATE: May 6, 2015
RE: Recommendations on outdoor seating
Cc: Michael Byrne, Director of Inspectional Services

To aid the Board of Selectmen in considering permit applications for outdoor dining on Town-owned public spaces, in particular Broadway Plaza, I offer the following recommendations on siting, size of seating area, insurance, and term of the permit. These recommendations are intended to work with the existing sidewalk seating regulations, excerpted on the following page. This memorandum concludes with recommendations for allowing outdoor seating for the Common Ground and Madrona Tree restaurants in Broadway Plaza. These recommendations assume that applicants' outdoor seating requests do not exceed the number of seats allowed by code as determined by the Director of Inspectional Services.

Siting seating areas

"Outdoor Seating Area" includes any planters or other fixtures placed by the restaurant as part of their seasonal outdoor use of the public way. I recommend the Board request that forty-eight (48) inches of unobstructed passage way be preferred, but in no instance less than thirty-six (36) inches of unobstructed passageway be maintained on Arlington sidewalks or Broadway Plaza around outdoor seating areas to meet requirements of the Americans with Disabilities Act (ADA).

A minimum of thirty-six (36) inches of unobstructed passageway also should be maintained between both the outdoor seating areas of adjacent establishments and any physical barriers that would prevent pedestrian circulation around the seating area.

A seating area should generally be located out of the natural path of pedestrian travel for accessing storefronts. There is no ADA requirement that a straight right-of-way be maintained (it may curve).

I recommend that the Board allow outdoor seating to be positioned either close to the building façade, or with the near edge of the outdoor seating area positioned no greater than twelve (12) feet from the food service door of the establishment.

Whether the outdoor seating area may be approved adjacent to the storefront, grouped at a distance from the storefronts, or allowed in both positions, could be allowed by the Board if the Board finds the following standards are met based on a scaled plan showing dimensions:

- a) The location creates the least obstruction for pedestrian access to storefronts, crosswalks and pedestrian circulation, and
- b) the location not extend beyond the side edges of the business, however, up to 10 feet of latitude could be allowed in cases where landscaping, public facilities, utility poles or adjacent seating areas obstruct the front of the business premises, and
- c) no more than 256 square feet of the public way be cordoned off for establishments serving liquor unless the Board determines from the scaled site plan (with dimensions shown) and photos that additional square footage for outdoor seating would not leave less than 36" to the nearest barrier,

would not impede circulation, and would not preclude other allowed desirable uses for the public space. (Note for example, Town regulations prohibit street performers within 20' of outdoor dining.), and

- d) the additional seating does not violate zoning, building, or other code as determined by the Director of Inspectional Services.

Establishments serving liquor must have the seating area cordoned off, consistent with the Board's existing alcohol policy.

I also suggest that the Board consider increasing the amount of insurance coverage the applicant must carry for outdoor seating where alcohol is served from \$25,000 to \$1,000,000 naming the Town as additionally insured. I recommend the Board withhold issuance of the permit or renewal until the insurance certificate is provided.

I recommend that the Board limit the term of permits to a calendar year and require a renewal each year. This will allow for changes in business tenancy and allow flexibility for the Board and the business owner to adapt to maintain the highest standards. Annual applications for renewal is common practice in other municipalities. I urge the Board to require applicants to submit scaled drawings showing dimensions and photographs indicating the proposed location of the seating area demonstrating that the Board's standards are met. This could be done either by professionals, or by a lay-person using graph paper.

I believe these recommendations are consistent with the Town's current sidewalk café regulations:

"The location of the sidewalk café must be directly in front of the business operating the café, and may not extend beyond the side property lines. Tables, chairs, benches and food and beverage carts and equipment shall be located so that they do not impede, endanger or interfere with pedestrian traffic, with a minimum width of four (4) feet of unobstructed passage for pedestrian traffic.

In addition, no sidewalk café furniture shall be affixed, erected, installed, placed, used or maintained within five (5) feet of any marked or unmarked crosswalk or handicapped ramp.

Also, no sidewalk café furniture shall be affixed, erected, installed, placed, used or maintained within five (5) feet of any fire hydrant, fire lane, fire call box, mail box, or bus stop.

Unlicensed furniture within the public ways of the Town will be subject to removal with the cost thereof to be borne entirely by the owner. In addition, fines may be imposed by the Board of Selectmen not to exceed \$100 for removal, storage or destruction.

No fixtures or devices on which food or beverages are sold or consumed shall be attached to the sidewalk or other public area. The property owner is responsible for the restoration of the sidewalk or public-right-of-way if any damage is caused by the sidewalk café.

Lighting for sidewalk cafes is subject to approval during the permitting process. Tabletop lighting may include candles and battery-operated fixtures.

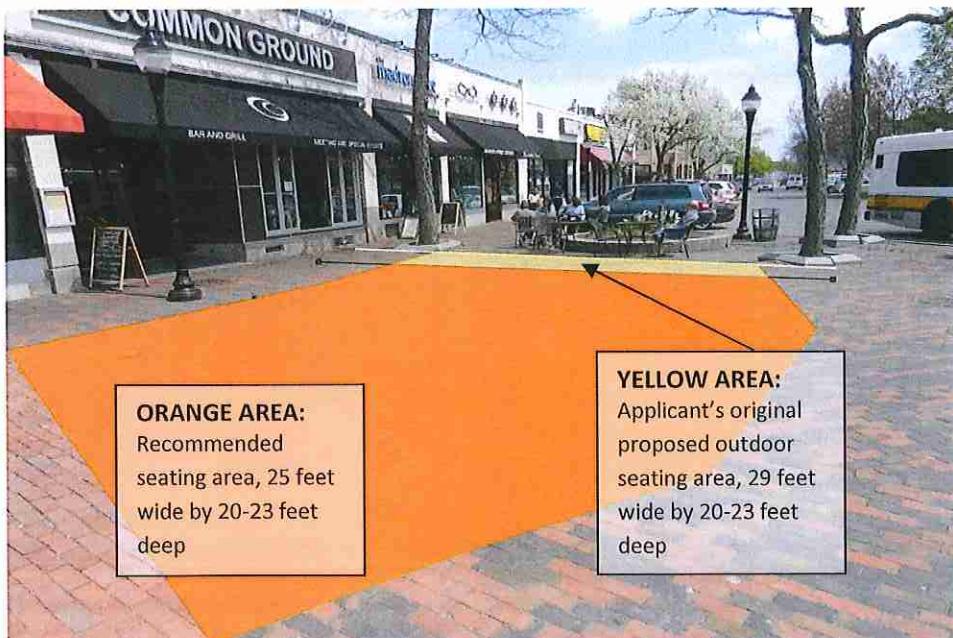
Well-designed physical barricades surrounding/framing sidewalk cafés are strongly encouraged, and are required for establishments serving alcohol. Physical barriers bordering/framing a sidewalk café may not exceed four (4) feet in height."

Common Ground, Madrona Tree

Common Ground has submitted an application, and the Department sent its Inspection Report on April 17. Madrona Tree is expected to soon submit an application. Economic Development Planner Ted Fields discussed with Madrona Tree their intended location for outdoor tables. The distance between fixtures installed in the Plaza was measured. To accommodate both restaurants, I recommend that Common Ground's outdoor seating area enclosure and planters be located not closer than 8 feet from the granite planter in front of the Madrona Tree (see photo below).

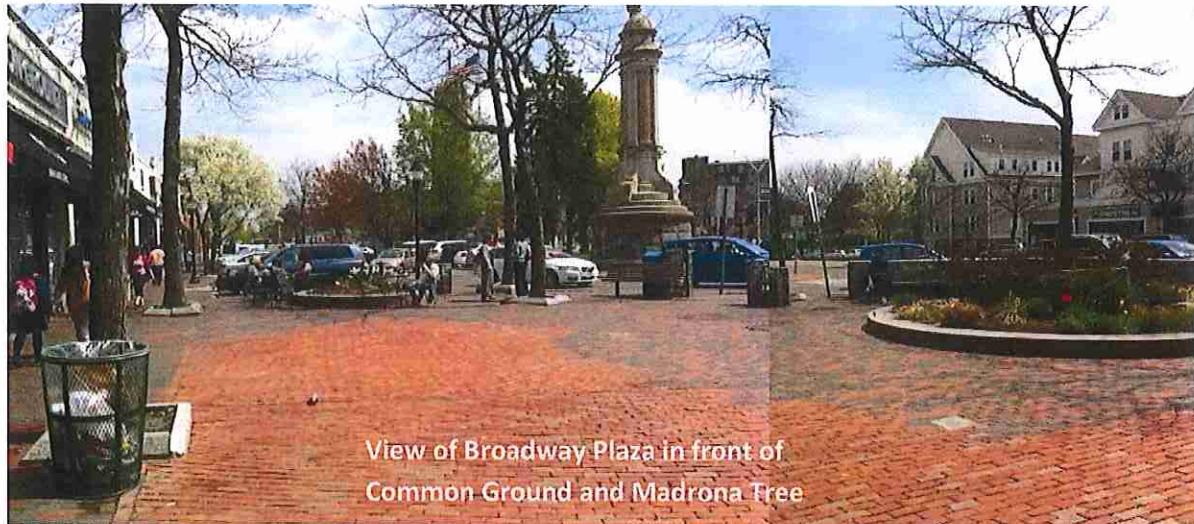


Correspondingly, I recommend that the seating area for Common Ground be allowed to extend beyond the west edge of the restaurant façade (i.e., extend in front of CVS by 8-10').



It is important to note that these recommendations are made dependent upon the Director of Inspectional Services finding that the number of additional outdoor seats does not violate codes.

I would be happy to provide further information or assistance as the Board considers outdoor seating applications.



**BOARD OF SELECTMEN
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Board of Selectmen by, **March 6, 2015**
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 315 Broadway
Applicant's Name: Tanya Abraham
D/B/A: The Madrona Tree
Telephone: 781 859-5551
Department: Sent Interoffice Mail & E-mail

Date: 4/21/15

MEETING DATE: JUNE 8, 2015

Departments:

RE: Outdoor Furniture Permit
BOH
Police
Fire
Building X
Planning

Comments by each Division or Department:

Inspectional Services has no objections to this or any other outdoor furniture permit the BoS wishes to grant. The applicant will need to present plans to this department for building code review prior to furniture being approved or placed. At that time, we can over particulars such as aisle width, distance between chairs/tables and how the new occupant load may affect the establishment's bathroom requirements, among other possible issues.

APPLICANT SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Name: _____

Date: _____

Sidewalk Café Permit Application - Town of Arlington, MA

This is an application to the Board of Selectmen of the Town of Arlington Massachusetts, for a permit to place and maintain a Sidewalk Café on the public right of way in Arlington, Massachusetts described below:

(PLEASE TYPE OR PRINT)

Business Name:

MADRONA TREE

Length of Storefront (ft):

13 FT

Business Address/Location:

315 BROADWAY

Width of Sidewalk along Storefront (ft); *1:

8 FT

Phone Number/Email:

781 859 5551 tanya@themadrone.com

Length of Proposed Sidewalk Café (ft):

APPROXIMATELY 15 FT } INCLUDES

Business Representative's Name:

Tanya Abraham

Width of Proposed Sidewalk Café (ft); *2:

" " 12 FT WIDE

" " 18 FT } PLANTER

Name & Address of Building Owner:

TRITON REALTY P.O. BOX 17040 BOSTON MA 02117

*1: Measure from front Building Wall to inside of sidewalk granite curb edge.

*2: Measure from front Building Wall to outside of Sidewalk Café surrounding border fencing/barrier.

Application Submittal Requirements:

1.) Fee: A one-time permit fee of \$50.00 payable to the Town of Arlington filed with the Town Clerk.

2.) Site Plan: Furnish a Site Plan (scale diagram) showing the location of tables, chairs, umbrellas, trash receptacles, heaters, barricades, as well as a picture or photograph of the proposed furniture in compliance with the following requirements:

- No person or entity shall cause to be placed within the public ways any furniture without applying for a permit and receiving approval from the Board of Selectmen of the Town. This permit shall be considered separate and distinct from others issued by the Town, including those for common victuallers.
- The location of the sidewalk café must be directly in front of the business operating the café, and may not extend beyond the side property lines. Tables, chairs, benches, food equipment shall be located so that they do not impede, endanger or interfere with pedestrian traffic, with a minimum width of four (4) feet of unobstructed passage for pedestrian traffic.
- In addition, no sidewalk café furniture shall be affixed, erected, installed, placed, used or maintained within five (5) feet of any marked or unmarked crosswalk or handicapped ramp; or within five (5) feet of any fire hydrant, fire lane, call box, or bus stop.
- Unlicensed furniture within the public ways of the Town will be subject to removal with the cost thereof to be borne entirely by the owner. In addition, fines may be imposed by the Board of Selectmen not to exceed \$100 for removal, storage or destruction.
- No fixtures or devices on which food or beverages are sold or consumed shall be attached to the sidewalk or other public area. The property owner is responsible for the restoration of the sidewalk or public-right-of-way if any damage is caused by the sidewalk café. Physical barriers bordering/framing a sidewalk café may not exceed four (4) feet in height.
- Lighting for sidewalk cafés is subject to approval during the permitting process. Tabletop lighting may include candles and battery-operated fixtures.
- Well-designed physical barricades surrounding/framing sidewalk cafés are strongly encouraged.

3.) Insurance: Restaurant-owner shall furnish a certificate of insurance providing commercial insurance coverage of at least (\$25,000) for bodily injury, death, disability, and property damage liability. The Town of Arlington shall be named as an additional insured on a primary, noncontributory basis for any liability arising directly or indirectly from the operation of a sidewalk café. In the event the insurance is cancelled, the permit holder has 24 hours to reinstate the insurance or the permit shall be revoked. The permit holder shall immediately inform the Town Clerk if insurance under this provision is revoked and shall not operate the sidewalk café until insurance is restated in accordance with this requirement.

4.) Compliance Requirements: By signing this application, the Applicant agrees to accept and comply with the following requirements:

- All services provided to sidewalk café customer and customer activity must occur within the designated sidewalk café area.
- Permit holder is responsible for proper supervision of the sidewalk café in order to ensure the requirements of this section are met.
- Permit holders must ensure that the requirements for operation are met. These include:
 - Patrons must wear shoes and shirts at all times.
 - All sidewalk cafes must maintain at least one opening for ingress and egress at all times. All sidewalk cafes shall abide by all requirements of the currently adopted International Building Code and the American's with Disabilities Act.
 - To the extent applicable, sidewalk cafes must adhere to all regulations pertaining to food and beverage enforced by the Board of Health and Board of Selectmen.
 - All areas within and surrounding a sidewalk café must be maintained in a clean, neat, and sanitary condition.
 - All permit holders shall be required to abide by all federal, state, and local laws.

5.) Revocation: The sidewalk café permit may be revoked for failure to maintain the standards required for the initial permit. A notice of intent to revoke a sidewalk café permit shall be given in writing 10-days prior to actual revocation and shall specify the area or areas of failure to meet requirements and maintain conditions the Town may have imposed. If, during that period, proof of compliance is made to the satisfaction of designated Town Inspectors by the holder of the permit, the permit shall be continued in force.

- Applicant certifies that all current property taxes due on its licensed premises are paid if property is owned by the Applicant.
- Applicant agrees to permit the Town to periodically verify the accuracy of information contained in this Application and agrees to provide information requested to verify the accuracy of the information and the Certifications contained in this Application.

I have read and fully understand the above rules and regulations applying to the approval of this permit.

Dated 4/16/15, 2015 By: Tanya Abraham
(Signature)

(Print Name & Address) Tanya Abraham 315 Broadway Arlington MA

N


COMMON GROUND

315 Broadway

THE MADRONA TREE

315 Broadway

OPTIQUE BOUTIQUE

316 Broadway

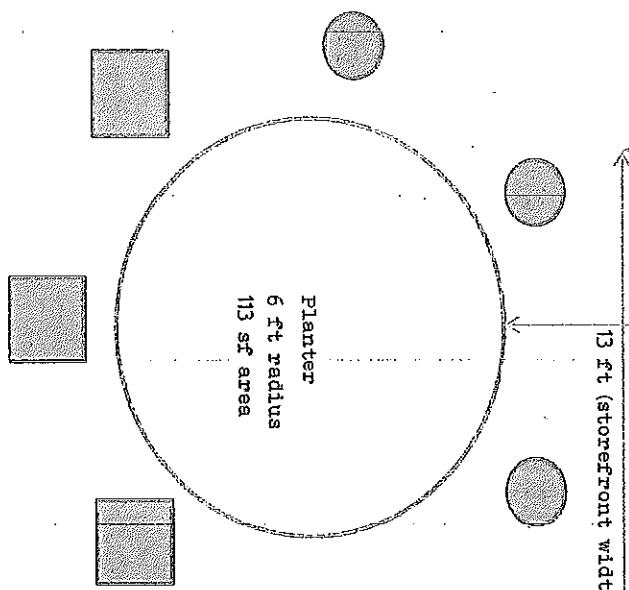
THE ARTFUL ART

315 Broadway

Proposed Outdoor Dining Area

250 sf net total

REVISED 4.7.15



8 ft (sidewalk travel width)

12 ft (to edge of planter)
13 ft (storefront width)

Parking Area

BROADWAY PLAZA

DRAFT

Revised Draft 4.6.2015



Town of Arlington, Massachusetts

Permit Request: Sidewalk Cafe Permit

Summary:

The Common Ground, 319 Broadway, Bob O'Guin Jr.

ATTACHMENTS:

Type	Description
<input checked="" type="checkbox"/> Reference Material	Common Ground application & report packet

PERMIT APPLICATION REPORT

Type of License: SIDEWALK CAFE PERMIT

Name of Applicant: Bob O'Guin d/b/a Common Ground

Address: 319 Broadway

The following Departments have no objections but have made comments or conditions regarding the issuance of said license: (see attached)

- Board of Health x
- Planning x
- Building x

PLEASE NOTE: ALL APPROVALS WILL BE SUBJECT TO CONDITIONS SET FORTH (SUCH AS DEPARTMENT CONDITIONS, CERTIFICATE OF INSURANCE ETC.)



Town of Arlington
Department of Health and Human Services
Office of the Board of Health

27 Maple Street
Arlington, MA 02476

Tel: (781) 316-3170
Fax: (781) 316-3175

MEMO

To: Board of Selectmen
From: Natasha Waden, Health Compliance Officer
Date: May 14, 2015
RE: Board of Health Comments for Selectmen's Meeting on April 27, 2015:

Please accept the following as comments from the Office of the Board of Health:

**Common Ground- 319 Broadway
Outdoor Furniture**

- Prohibit smoking and the use of e-cigarettes in the outdoor seating area by conspicuously posting a notice or sign which states "No Smoking" or thereby using a sign with the international "No Smoking" symbol in the outdoor area.
- The owner or designated Person in Charge is responsible for maintaining the outdoor seating area Smoke Free.
- Any person in charge of a public place or workplace who fails to comply with the regulations is subject to a fine of (a) \$100 for the first violation, (b) \$200 for a second violation occurring within two years of the date of the first offense; and (c) \$300 for a third or subsequent violation occurring within two years of the second violation. Each calendar day on which a violation occurs shall be considered a separate offense.
- The Establishment is responsible for maintaining the outdoor seating in a clean and sanitary manner, free from garbage and trash or other refuse that would constitute a public health nuisance.

APPLICANT'S SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Name: *[Signature]*

Date: *6/5/15*

**BOARD OF SELECTMEN
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Board of Selectmen by Wednesday **April 22, 2015**

ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 319 Broadway
Applicant's Name: Bob O'Guin
D/B/A: Common Ground
Telephone: 781-728-0060
Department: Sent Interoffice Mail & E-mail

Date: 3/27/2015
April 17, 2015

MEETING DATE: April 27, 2015

Departments:

RE: OUTSIDE FURNITURE PERMIT

Police
Fire
Board of Health
Building
Planning – Ted Fields, 4.17.2015

Comments by each Division or Department:

The existing restaurant on this site sells gastropub cuisine for consumption on and off-premises. There is seating for 124 patrons with no assigned on-street parking. It is a medium-sized enterprise serving pedestrians in Arlington Center and surrounding residential neighborhoods (zone B3). The sidewalk outside of the applicant's space is part of Broadway Plaza and ranges from 54 to 90 feet wide. The applicant proposes to use a twenty-nine foot (29 foot) long section of sidewalk that varies in width from twenty feet (20 feet) to nearly twenty-two feet and eight inches (22.67 feet) wide. This area is approximately nine feet (9 feet) from the front of the restaurant, leaving ample room for pedestrian egress around and through Broadway Plaza and far over the minimum sidewalk width required for Outdoor Furniture permits (four feet). The applicant wishes to place sixteen (16) two-seat tables (each measuring 24 inches wide by 30 inches long) and three (3) four-seat tables (each spanning 30 inches wide by 40 inches long) in this space situated approximately two feet apart and bordered by a post and cable fence. This last feature is required in order for the applicant to serve alcohol in the proposed outdoor seating space. The applicant also proposes to place a hostess podium inside this outdoor seating space and six (6) rubber planters along the perimeter fence that will be planted with greenery to provide a further barrier between the public and patrons in the applicant's outdoor seating area.

Approval of the applicant's proposal will add vitality to this commercial block and adjacent public space. However, the applicant's proposal in its current configuration and location will severely infringe on the neighboring The Madrona Tree restaurant's proposed area for outdoor seating (comprised of six small and medium tables). For this reason, the Department of Planning and Community Development recommends that the applicant's proposal be modified to eliminate three two-seat tables nearest The Madrona Tree, leaving a total of thirteen (13) two-seat tables and three four-seat tables in an area that will measure approximately twenty-four feet (24 feet) long by at least twenty (20) feet wide. If the Board does not wish to reduce the applicant's proposed outdoor seating area, they can alternately shift the location of the applicant's area five to seven feet away from The Madrona Tree, towards the adjacent CVS pharmacy. I have attached a drawing with this review showing the applicant's original proposed outdoor seating area and the smaller area supported by the Department of Planning and Community Development.

APPLICANT SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Name:

Date: 6/5/15

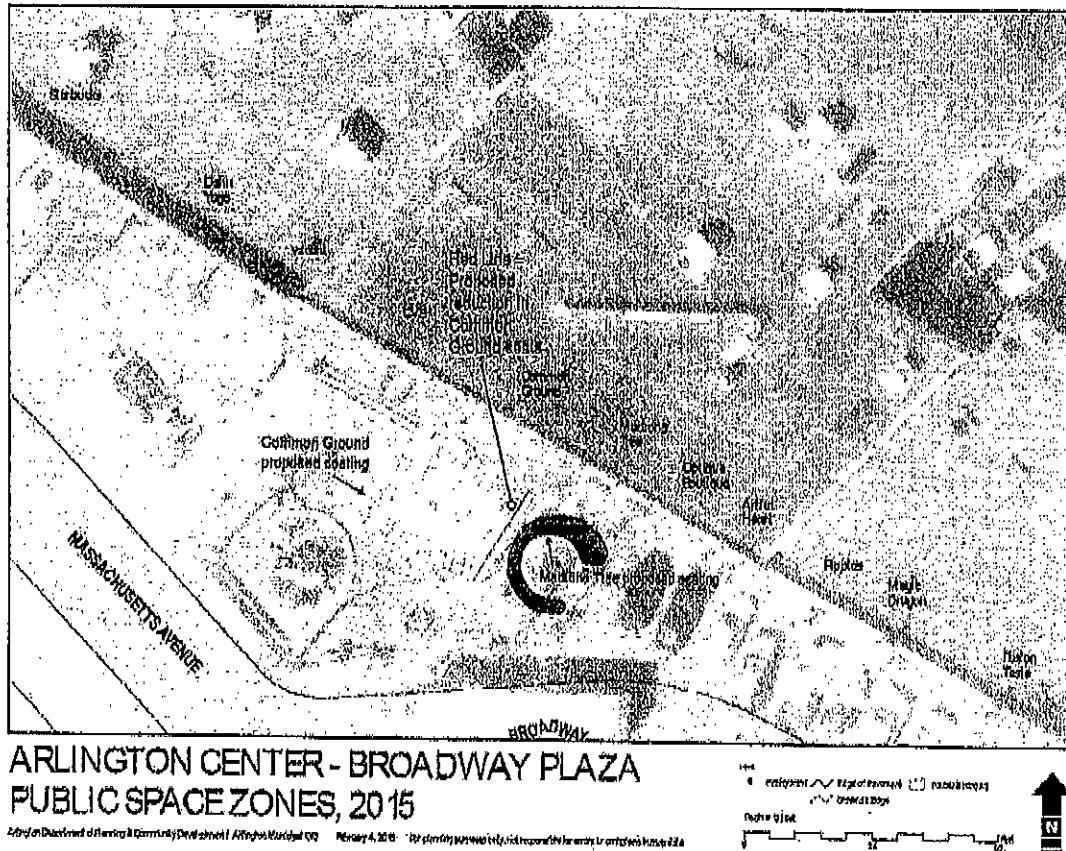


Figure One: Overview, Planning Department's Modifications to Applicants Proposal.



TOWN OF ARLINGTON
MASSACHUSETTS 02476
781 - 316 - 3090

**DEPARTMENT OF PLANNING and
COMMUNITY DEVELOPMENT**

MEMORANDUM TO: Board of Selectmen, Town Manager
FROM: Carol Kowalski, Director
DATE: May 6, 2015
RE: Recommendations on outdoor seating
Cc: Michael Byrne, Director of Inspectional Services

To aid the Board of Selectmen in considering permit applications for outdoor dining on Town-owned public spaces, in particular Broadway Plaza, I offer the following recommendations on siting, size of seating area, insurance, and term of the permit. These recommendations are intended to work with the existing sidewalk seating regulations, excerpted on the following page. This memorandum concludes with recommendations for allowing outdoor seating for the Common Ground and Madrona Tree restaurants in Broadway Plaza. These recommendations assume that applicants' outdoor seating requests do not exceed the number of seats allowed by code as determined by the Director of Inspectional Services.

Siting seating areas

"Outdoor Seating Area" includes any planters or other fixtures placed by the restaurant as part of their seasonal outdoor use of the public way. I recommend the Board request that forty-eight (48) inches of unobstructed passage way be preferred, but in no instance less than thirty-six (36) inches of unobstructed passageway be maintained on Arlington sidewalks or Broadway Plaza around outdoor seating areas to meet requirements of the Americans with Disabilities Act (ADA).

A minimum of thirty-six (36) inches of unobstructed passageway also should be maintained between both the outdoor seating areas of adjacent establishments and any physical barriers that would prevent pedestrian circulation around the seating area.

A seating area should generally be located out of the natural path of pedestrian travel for accessing storefronts. There is no ADA requirement that a straight right-of-way be maintained (it may curve).

I recommend that the Board allow outdoor seating to be positioned either close to the building façade, or with the near edge of the outdoor seating area positioned no greater than twelve (12) feet from the food service door of the establishment.

Whether the outdoor seating area may be approved adjacent to the storefront, grouped at a distance from the storefronts, or allowed in both positions, could be allowed by the Board if the Board finds the following standards are met based on a scaled plan showing dimensions:

- a) The location creates the least obstruction for pedestrian access to storefronts, crosswalks and pedestrian circulation, and
- b) the location not extend beyond the side edges of the business, however, up to 10 feet of latitude could be allowed in cases where landscaping, public facilities, utility poles or adjacent seating areas obstruct the front of the business premises, and
- c) no more than 256 square feet of the public way be cordoned off for establishments serving liquor unless the Board determines from the scaled site plan (with dimensions shown) and photos that additional square footage for outdoor seating would not leave less than 36" to the nearest barrier,

would not impede circulation, and would not preclude other allowed desirable uses for the public space. (Note for example, Town regulations prohibit street performers within 20' of outdoor dining), and

- d) the additional seating does not violate zoning, building, or other code as determined by the Director of Inspectional Services.

Establishments serving liquor must have the seating area cordoned off, consistent with the Board's existing alcohol policy.

I also suggest that the Board consider increasing the amount of insurance coverage the applicant must carry for outdoor seating where alcohol is served from \$25,000 to \$1,000,000 naming the Town as additionally insured. I recommend the Board withhold issuance of the permit or renewal until the insurance certificate is provided.

I recommend that the Board limit the term of permits to a calendar year and require a renewal each year. This will allow for changes in business tenancy and allow flexibility for the Board and the business owner to adapt to maintain the highest standards. Annual applications for renewal is common practice in other municipalities. I urge the Board to require applicants to submit scaled drawings showing dimensions and photographs indicating the proposed location of the seating area demonstrating that the Board's standards are met. This could be done either by professionals, or by a lay-person using graph paper.

I believe these recommendations are consistent with the Town's current sidewalk cafe regulations:

The location of the sidewalk cafe must be directly in front of the business operating the cafe and may not extend beyond the side property lines. Tables, chairs, benches and food and beverage containers and equipment shall be located so that they do not impede, endanger or interfere with pedestrian traffic. Within a minimum width of four (4) feet of unobstructed passage for pedestrian traffic.

In addition, no sidewalk cafe furniture shall be affixed, erected, installed, placed, used or maintained within five (5) feet of any marked or unmarked crosswalk or handicapped ramp.

Also, no sidewalk cafe furniture shall be affixed, erected, installed, placed, used or maintained within five (5) feet of any fire hydrant, fire lane, fire call box, mail box or bus stop.

Unlicensed furniture within the public ways or the driveway will be subject to removal with the cost thereof to be borne entirely by the owner. In addition, fines may be imposed by the Board of Selectmen for up to \$100 for removal, storage or destruction.

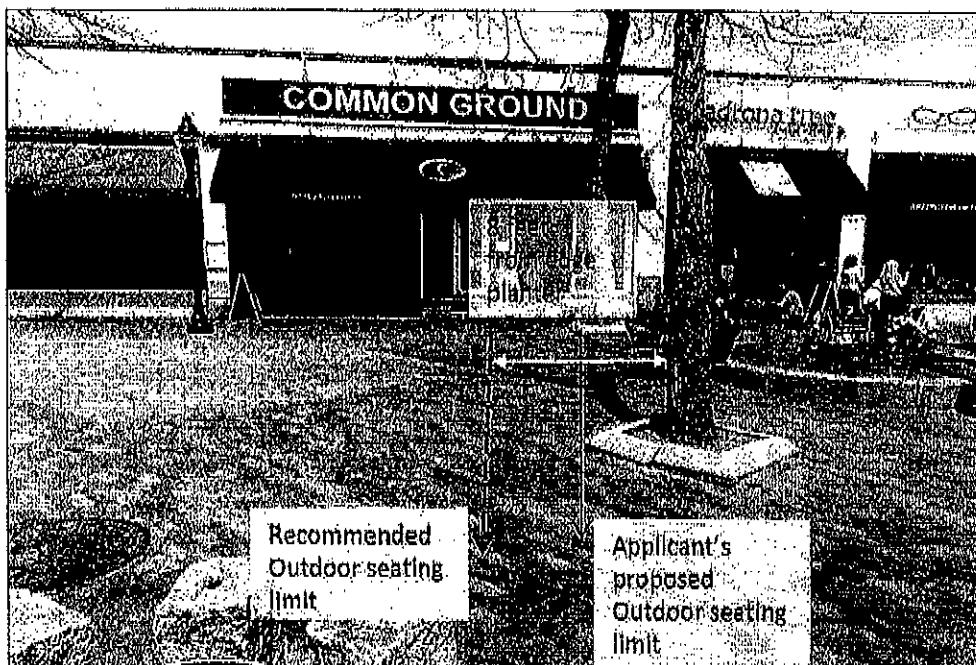
No fixtures or devices on which food or beverages are sold or consumed shall be attached to the sidewalk or other public area. The property owner is responsible for the restoration of the sidewalk or public right-of-way if any damage is caused by the sidewalk cafe.

Lighting for sidewalk cafes is subject to approval during the permitting process. Table top lighting may include candles and battery-operated fixtures.

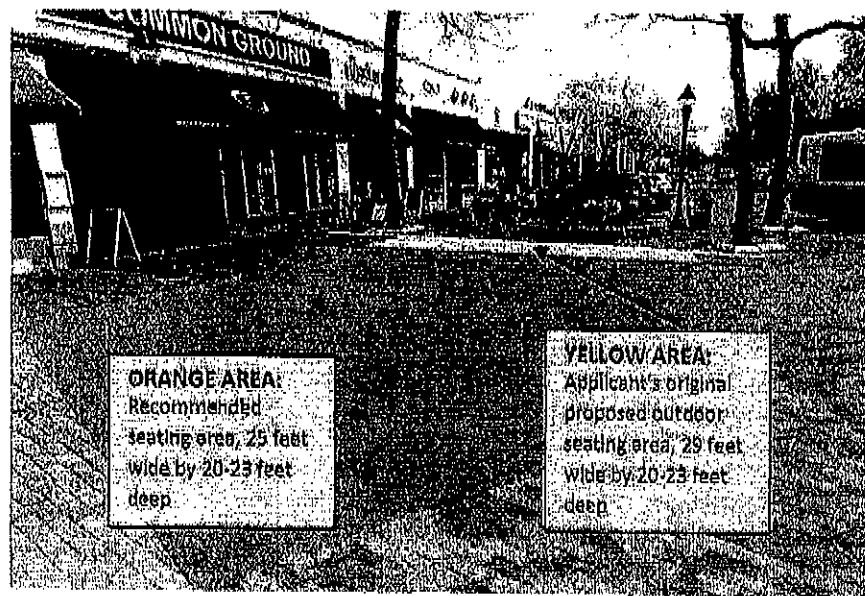
Well-designed physical barriers surrounding/training sidewalk cafes are strongly encouraged and are required for establishments serving alcohol. Physical barriers bordering/training a sidewalk cafe may not exceed four (4) feet in height.

Common Ground, Madrona Tree

Common Ground has submitted an application, and the Department sent its Inspection Report on April 17. Madrona Tree is expected to soon submit an application. Economic Development Planner Ted Fields discussed with Madrona Tree their intended location for outdoor tables. The distance between fixtures installed in the Plaza was measured. To accommodate both restaurants, I recommend that Common Ground's outdoor seating area enclosure and planters be located not closer than 8 feet from the granite planter in front of the Madrona Tree (see photo below).

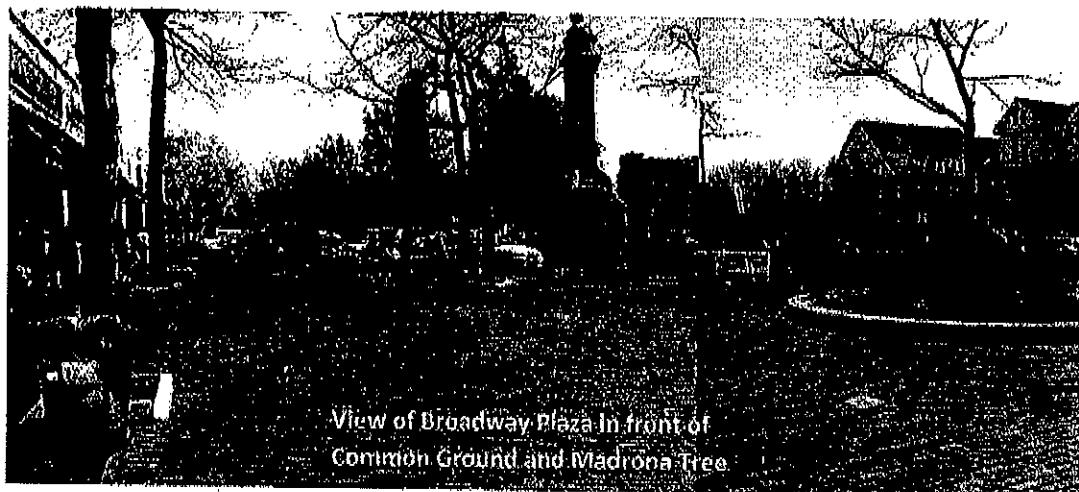


Correspondingly, I recommend that the seating area for Common Ground be allowed to extend beyond the west edge of the restaurant façade (i.e., extend in front of CVS by 8'-0").



It is important to note that these recommendations are made dependent upon the Director of Inspectional Services finding that the number of additional outdoor seats does not violate codes.

I would be happy to provide further information or assistance as the Board considers outdoor seating applications.



**BOARD OF SELECTMEN
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Board of Selectmen by, **March 6, 2013**
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 319 Broadway
Applicant's Name: Bob O'Guin
D/B/A: Common Ground
Telephone: 781-728-0060
Department: Sent Interoffice Mail & E-mail

Date: 6/06/15

MEETING DATE:

Departments:

RE: Outdoor Furniture Permit

BOH
Police
Fire
Building X
Planning

Comments by each Division or Department:

Inspectional Services has no objections to this or any other outdoor furniture permit the BoS wishes to grant. The applicant will need to present plans to this department for building code review prior to furniture being approved or placed. At that time, we can over particulars such as aisle width, distance between chairs/tables and how the new occupant load may affect the establishment's bathroom requirements, among other possible issues.

APPLICANT SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Name: 

Date: 

Sidewalk Café Permit Application - Town of Arlington, MA

This is an application to the Board of Selectmen of the Town of Arlington Massachusetts, for a permit to place and maintain a Sidewalk Café on the public right of way in Arlington, Massachusetts described below:

(PLEASE TYPE OR PRINT)

Business Name: Blog Corp., d/b/a Common Ground	Length of Storefront (ft): 29 feet
Business Address/Location: 319 Broadway	Width of Sidewalk along Storefront (ft); *1: Broadway Plaza - 54 feet to 90 feet
Phone Number/Email: 781) 728-0060	Length of Proposed Sidewalk Café (ft): 29 feet
Business Representative's Name: Bob O'Guin Jr.	Width of Proposed Sidewalk Café (ft); *2: 22 feet -8 inches maximum - 20 feet minimum
Name & Address of Building Owner: Triton Realty Trust, P.O. Box 170040, Boston, MA. 01801	

*1: Measure from front Building Wall to inside of sidewalk granite curb edge.

*2: Measure from front Building Wall to outside of Sidewalk Café surrounding border fencing/barrier.

Application Submittal Requirements:

- 1.) Fee: A one-time permit fee of \$50.00 payable to the Town of Arlington filed with the Town Clerk.
- 2.) Site Plan: Furnish a **Site Plan** (scale diagram) showing the location of tables, chairs, umbrellas, trash receptacles, heaters, barricades, as well as a **picture or photograph of the proposed furniture** in compliance with the following requirements:
 - No person or entity shall cause to be placed within the public ways any furniture without applying for a permit and receiving approval from the Board of Selectmen of the Town. This permit shall be considered separate and distinct from others issued by the Town, including those for common victuallers.
 - The location of the sidewalk café must be directly in front of the business operating the café, and may not extend beyond the side property lines. Tables, chairs, benches, food equipment shall be located so that they do not impede, endanger or interfere with pedestrian traffic, with a minimum width of four (4) feet of unobstructed passage for pedestrian traffic.
 - In addition, no sidewalk café furniture shall be affixed, erected, installed, placed, used or maintained within five (5) feet of any marked or unmarked crosswalk or handicapped ramp; or within five (5) feet of any fire hydrant, fire lane, call box, or bus stop.
 - Unlicensed furniture within the public ways of the Town will be subject to removal with the cost thereof to be borne entirely by the owner. In addition, fines may be imposed by the Board of Selectmen not to exceed \$100 for removal, storage or destruction.
 - No fixtures or devices on which food or beverages are sold or consumed shall be attached to the sidewalk or other public area. The property owner is responsible for the restoration of the sidewalk or public-right-of-way if any damage is caused by the sidewalk café. Physical barriers bordering/framing a sidewalk café may not exceed four (4) feet in height.
 - Lighting for sidewalk cafés is subject to approval during the permitting process. Tabletop lighting may include candles and battery-operated fixtures.
 - Well-designed physical barricades surrounding/framing sidewalk cafés are strongly encouraged.

3.) **Insurance:** Restaurant-owner shall furnish a **certificate of insurance** providing commercial insurance coverage of at least **(\\$25,000)** for bodily injury, death, disability, and property damage liability. The Town of Arlington shall be named as an additional insured on a primary, noncontributory basis for any liability arising directly or indirectly from the operation of a sidewalk café. In the event the insurance is cancelled, the permit holder has 24 hours to reinstate the insurance or the permit shall be revoked. The permit holder shall immediately inform the Town Clerk if insurance under this provision is revoked and shall not operate the sidewalk café until insurance is restated in accordance with this requirement.

4.) **Compliance Requirements:** By signing this application, the Applicant agrees to accept and comply with the following requirements:

- All services provided to sidewalk café customer and customer activity must occur within the designated sidewalk café area.
- Permit holder is responsible for proper supervision of the sidewalk café in order to ensure the requirements of this section are met.
- Permit holders must ensure that the requirements for operation are met. These include:
 - Patrons must wear shoes and shirts at all times.
 - All sidewalk cafes must maintain at least one opening for ingress and egress at all times. All sidewalk cafes shall abide by all requirements of the currently adopted International Building Code and the American's with Disabilities Act.
 - To the extent applicable, sidewalk cafes must adhere to all regulations pertaining to food and beverage enforced by the Board of Health and Board of Selectmen.
 - All areas within and surrounding a sidewalk café must be maintained in a clean, neat, and sanitary condition.
 - All permit holders shall be required to abide by all federal, state, and local laws.

5.) **Revocation:** The sidewalk café permit may be revoked for failure to maintain the standards required for the initial permit. A notice of intent to revoke a sidewalk café permit shall be given in writing 10-days prior to actual revocation and shall specify the area or areas of failure to meet requirements and maintain conditions the Town may have imposed. If, during that period, proof of compliance is made to the satisfaction of designated Town Inspectors by the holder of the permit, the permit shall be continued in force.

- Applicant certifies that all current property taxes due on its licensed premises are paid if property is owned by the Applicant.
- Applicant agrees to permit the Town to periodically verify the accuracy of information contained in this Application and agrees to provide information requested to verify the accuracy of the information and the Certifications contained in this Application.

I have read and fully understand the above rules and regulations applying to the approval of this permit.

Dated March 24, 2015

By:



Bob O'Guin, Jr.
(Signature)

(Print Name & Address)

Bob O'Guin, Jr., 319 Broadway Arlington, MA. 02474

RECEIVED
SELECTMEN'S OFFICE
MUNICIPAL CENTER

MAR 25 2 32 PM '15

OFFICE OF THE BOARD OF SELECTMEN



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

PERMIT FEE: \$50.00

APPLICATION FOR PERMIT
(Outside Benches, Tables and Other Like Structures)

The undersigned applicant hereby applies to the Board of Selectmen of the Town of Arlington, Massachusetts, for a permit to place and maintain a up to 19 tables & 48 chairs, projecting over the public way known as Broadway

in Arlington, Massachusetts, attached to the building No. 319 described as follows:

(PLEASE TYPE OR PRINT)

Location Broadway Plaza - 319 Broadway Material Metal
Length 16 - 24' x 30' 3 - 30' x 40' Height 30 Inches
Thickness n/a Illuminated n/a
Projecting over the way n/a feet n/a inches
Attached to building by n/a Supported by n/a
Owner of building Triton Realty Trust

This applicant hereby agrees with the said Town to deposit with said Board simultaneously with the receipt of any such permit a bond to the said Town in the penal sum of Twenty Five Thousand (\$25,000) Dollars in accordance with the rules and regulations of said Board; to indemnify the said Town and said Board from all claims, loss, damages and expense in any way suffered by it or them by reason of or in any way relating to the structure mentioned in any such permit; that neither the issuing of such permit nor the depositing of such bond shall in any way diminish any liability of the applicant; and that any such permit shall be received and held subject to all the terms and provisions of said rules and regulations.

Arlington, Mass.


Applicant
Bob G. O'Guin, Jr.
Residence 14 Hillside Terrace

Newton, MA 02465

Approved: Planning Dept., by/
Building Dept., by/

VOTED: Board of Selectmen Date: _____ Attest:
j:\wp61\benchper.mit Marie A. Krepelka, Board Administrator

Sidewalk Café Permit Application - Town of Arlington, MA

This is an application to the Board of Selectmen of the Town of Arlington Massachusetts, for a permit to place and maintain a Sidewalk Café (an outside seating area for licensed restaurants) on the public right of way in Arlington, Massachusetts described below:

(PLEASE TYPE OR PRINT)

Business Name:

Common Ground

Length of Storefront (ft):

29 feet

Business Address/Location:

319 Broadway, Arlington

Width of Sidewalk along Storefront (ft); *1:

Broadway Plaza - 54' to 90'

Phone Number/Email:

617-292-9248 Babogoin@hotmail.com

Length of Proposed Sidewalk Café (ft):

29 feet

Business Representative's Name:

Bab O'Gorman

Width of Proposed Sidewalk Café (ft); *2:

22 feet - 8 inches maximum -

20 feet minimum

Name & Address of Building Owner:

Patricia Simola

*1: Measure from front Building Wall to Inside of sidewalk granite curb edge.

*2: Measure from front Building Wall to outside of Sidewalk Café surrounding border fencing/barrier.

Application Submittal Requirements:

- 1.) Fee: An annual permit fee of \$50.00 payable to the Town of Arlington filed with the Town Clerk.
- 2.) Site Plan: Furnish a Site Plan (scale diagram) showing the location of tables, chairs, umbrellas, trash receptacles, heaters, barricades, as well as a picture or photograph of the proposed furniture in compliance with the following requirements:
 - No person or entity shall cause to be placed within the public ways any furniture without applying for a permit and receiving approval from the Board of Selectmen of the Town. This permit shall be considered separate and distinct from others issued by the Town, including those for common victuallers.
 - Ordinarily, the location of the sidewalk café must be directly in front of the business operating the café, and may not extend beyond the side property lines. It shall be sited as close to the building façade as practicable and in no event to exceed twelve (12) feet from the food service door of the establishment.
 - Under limited circumstances, sidewalk café areas may be approved adjacent to a storefront, grouped at a distance from the storefronts, or allowed in both positions if a scaled plan showing dimensions clearly establishes:
 - a) The requested location(s) create the least obstruction for pedestrian access to storefronts, crosswalks and pedestrian circulation, and/or

- b) the location does not extend substantially beyond the side edges of the business (allowing for up to 10 feet of latitude where landscaping, public facilities, utility poles or adjacent seating areas obstruct the front of the business premises), and/or
- c) no more than 256 square feet of the public way would be cordoned off for establishments serving liquor unless the Board determines from the scaled site plan (with dimensions shown) and photos that additional square footage for outdoor seating would not leave less than 36" to the nearest barrier, would not impede circulation, and would not preclude other allowed desirable uses for the public space, and
- d) in every case, the additional seating does not violate zoning, building, or other code as determined by the Director of Inspectional Services.

- Further, Tables, chairs, benches, food equipment shall be located so that they do not impede, endanger or interfere with pedestrian traffic, with a minimum width of three (3) feet and a recommended width of four (4) feet of unobstructed passage for pedestrian traffic.
- In addition, no sidewalk café furniture shall be affixed, erected, installed, placed, used or maintained within five (5) feet of any marked or unmarked crosswalk or handicapped ramp; or within five (5) feet of any fire hydrant, fire lane, call box, or bus stop.
- Unlicensed furniture within the public ways of the Town will be subject to removal with the cost thereof to be borne entirely by the owner. In addition, fines may be imposed by the Board of Selectmen not to exceed \$100 for removal, storage or destruction.
- No fixtures or devices on which food or beverages are sold or consumed shall be attached to the sidewalk or other public area. The property owner is responsible for the restoration of the sidewalk or public-right-of-way if any damage is caused by the sidewalk café. Physical barriers bordering/framing a sidewalk café may not exceed four (4) feet in height.
- Lighting for sidewalk cafés is subject to approval during the permitting process. Tabletop lighting may include candles and battery-operated fixtures.
- Well-designed physical barricades surrounding/framing sidewalk cafés are strongly encouraged.

3.) Insurance: The applicant restaurant-owner shall furnish a certificate of insurance providing commercial insurance coverage for bodily injury, death, disability, and property damage liability in the following amounts:

- At least \$1,000,000 per occurrence and \$3,000,000 annual aggregate for any restaurant serving alcohol as part of its use of sidewalk café space; or

- At least \$300,000 per occurrence and \$900,000 annual aggregate for restaurants which are either not licensed to serve alcohol or restaurants which attest that they will not serve alcohol as part of their use of sidewalk café space.

The Town of Arlington shall be named as an additional insured on a primary, noncontributory basis for any liability arising directly or indirectly from the operation of a sidewalk café. In the event the insurance is cancelled, the permit holder has 24 hours to reinstate the insurance or the permit shall be revoked. The permit holder shall immediately inform the Town Clerk if insurance under this provision is revoked and shall not operate the sidewalk café until insurance is restated in accordance with this requirement. An insurance certificate naming the Town as an additional insured must be provided to the Office of the Board of Selectmen before any Sidewalk Café/Outdoor Seating Area will be issued.

4.) Indemnification and Acknowledgement of Rights: The applicant restaurant-owner shall also furnish a signed agreement to indemnify the Town of Arlington for its use of public property as a sidewalk café/outdoor seating from any and all claims that may be brought against the Town in connection with such use. Such a signed agreement shall also acknowledge the Town's rights with respect to its property and the limitations of the permit (attached hereto).

5.) Compliance Requirements: By signing this application, the Applicant agrees to accept and comply with the following requirements:

- All services provided to sidewalk café customer and customer activity must occur within the designated sidewalk café area.
- Permit holder is responsible for proper supervision of the sidewalk café in order to ensure the requirements of this section are met.
- Permit holders must ensure that the requirements for operation are met. These include:
 - Patrons must wear shoes and shirts at all times.
 - All sidewalk cafes must maintain at least one opening for ingress and egress at all times. All sidewalk cafes shall abide by all requirements of the currently adopted International Building Code and the American's with Disabilities Act.
 - To the extent applicable, sidewalk cafes must adhere to all regulations pertaining to food and beverage enforced by the Board of Health and Board of Selectmen.
 - All areas within and surrounding a sidewalk café must be maintained in a clean, neat, and sanitary condition.
 - All permit holders shall be required to abide by all federal, state, and local laws.

6.) Other Regulations: By receiving a sidewalk café/outdoor seating permit, restaurants are not exempted from other federal, state, and local laws and regulations. Among other regulations, permit holders must comply with local zoning and state building code requirements and Board of Selectmen alcohol service regulations. Applicants are strongly advised to ensure their plans comply with zoning and state building requirements by contacting Inspectional Services.

7.) Revocation: The sidewalk café permit may be revoked for failure to maintain the standards required for the initial permit. A notice of intent to revoke a sidewalk café permit shall be given in writing 10-days prior to actual revocation

and shall specify the area or areas of failure to meet requirements and maintain conditions the Town may have imposed. If, during that period, proof of compliance is made to the satisfaction of designated Town Inspectors by the holder of the permit, the permit shall be continued in force.

- Applicant certifies that all current property taxes due on its licensed premises are paid if property is owned by the Applicant.
- Applicant agrees to permit the Town to periodically verify the accuracy of information contained in this Application and agrees to provide information requested to verify the accuracy of the information and the Certifications contained in this Application.

8.) Term & Non-Transferability: Each Sidewalk Café Permit is valid for one calendar year from the date of issuance and is non-transferable.

I have read and fully understand the above rules and regulations applying to the approval of this permit.

Dated 6/5/05 By: B. Moll Jr.
(Signature)

(Print Name & Address) B. Common (Elbow)

319 Broadway
Arlington MA 02474

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON

SIDEWALK CAFE INDEMNIFICATION AGREEMENT & ACKNOWLEDGEMENT

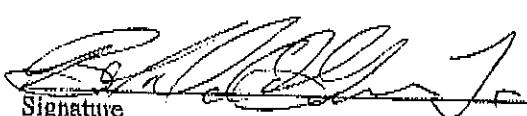
On behalf of the business applying for a Sidewalk Cafe (Outdoor Seating) license from the Town of Arlington Board of Selectmen, I, as a duly authorized agent of Common Ground, a licensed restaurant operating within the Town of Arlington, acknowledge that I seek permission to use a portion of the public sidewalk in front of (or, where permitted, adjacent to) the business premises to operate a sidewalk cafe/outdoor seating area. I understand that a Sidewalk Cafe permit does not give my business any right, title, or interest in any part of the sidewalk space approved for use.

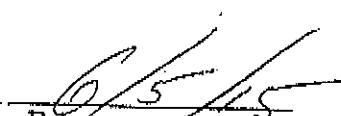
Furthermore, I, as a duly authorized agent of Common Ground, agree to hold harmless the Town of Arlington, its officers and employees, for any loss or damage arising from the use of the public sidewalk or the discontinuance of use resulting from an order, demand, or notice of any governmental agency with jurisdiction.

I understand that Board of Selectmen and/or any government agency with jurisdiction may revoke my permit to use public sidewalk space at any time for any reason whatsoever. The permit can be revoked for failure to comply with any terms and conditions of the permit or any agreements between my business and the Town of Arlington or for violation of any of the rules and regulations enforced by Board of Selectmen, the Department of Inspectional Services, the Police Department, or the Board of Health. I understand there will be no refund of any fees or compensation paid to the Town of Arlington.

I further agree to promptly remove any property placed on the sidewalk space or reimburse the Town of Arlington for the cost of moving my business property upon receipt of any written notice, demand, or order to vacate the sidewalk space from a governmental agency with jurisdiction.

I certify that I have read and agree with the terms and conditions outlined both here and within the Sidewalk Cafe Permit Application.


Signature


Date 6/5/15

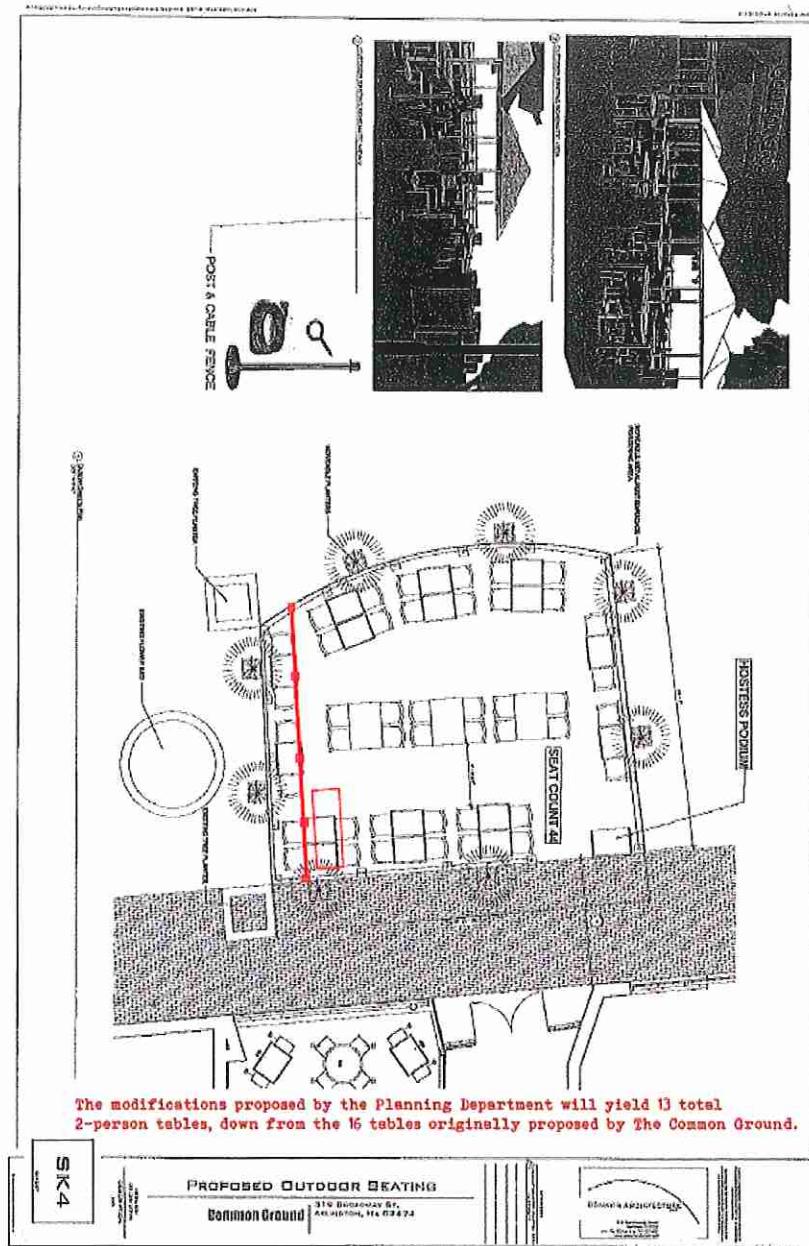
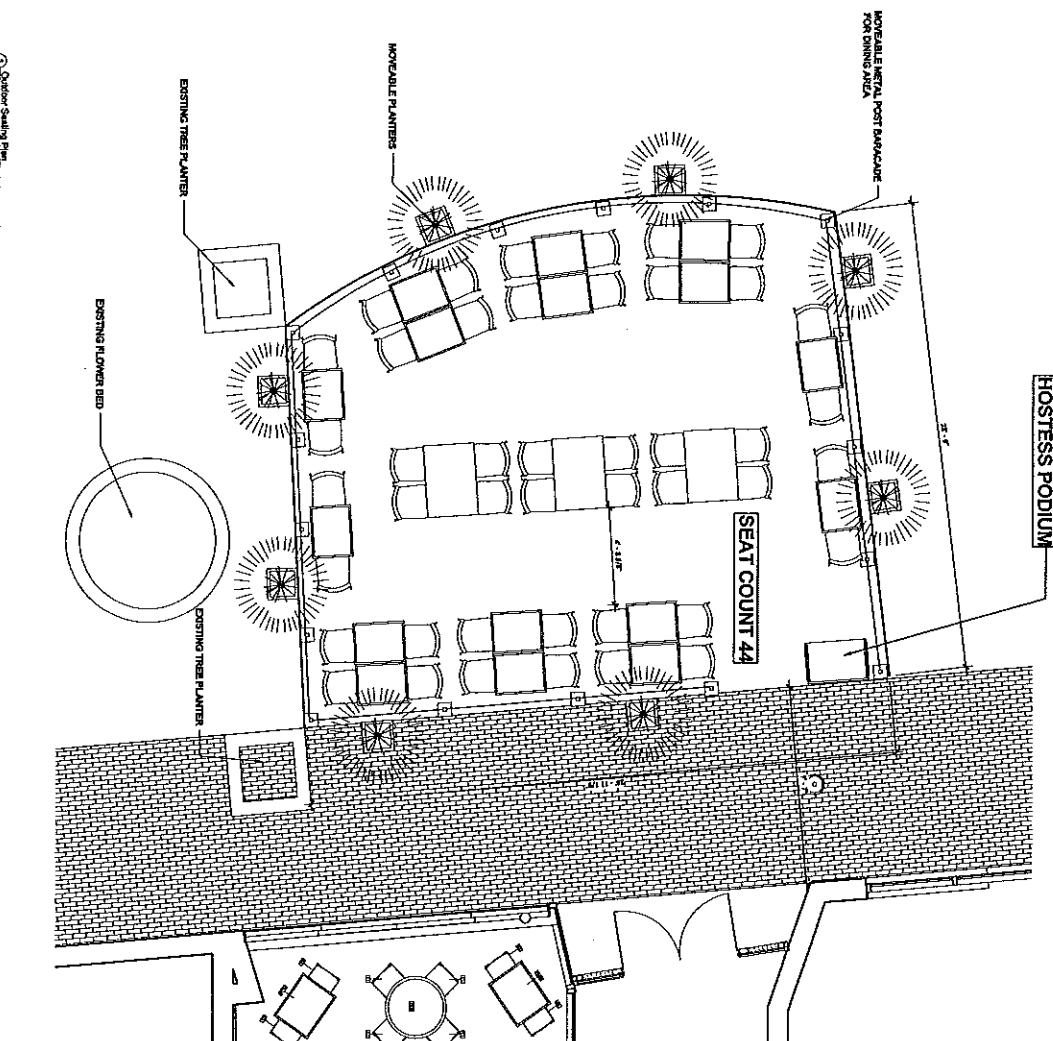
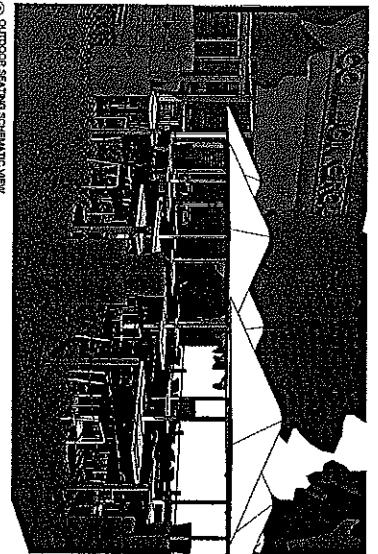
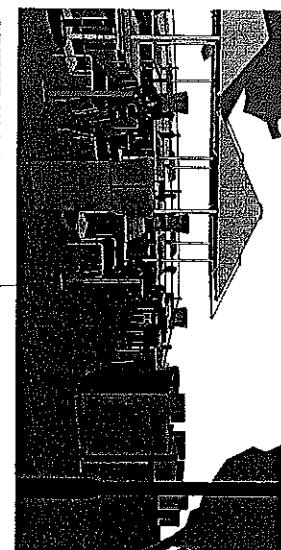


Figure Two: Detail, Planning Department's Modifications to Applicants Proposal.



SK4

INSET
DRAWING NO.
DESCRIPTION:
REV.

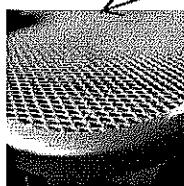
PROPOSED OUTDOOR SEATING

Common Ground

319 BROADWAY ST.
ARLINGTON, MA 02474REVISIONS
DATE
INITIALS
DRAWN BY
DESIGNED BY
CHECKED BY
APPROVED BY

Café Tables

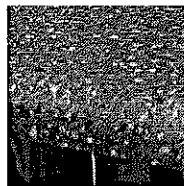
Micromesh Tops



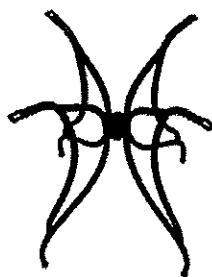
MICROMESH TOPS
2202430-01 • 24"x 30" Rectangle
2203040-01 • 30"x 40" Rectangle
2203000-01 • 30" Round



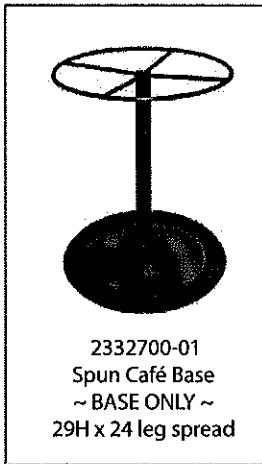
SOLID METAL TOPS
2212430-01 • 24"x 30" Rectangle
2213030-01 • 30"x 30" Square
2213000-01 • 30" Round



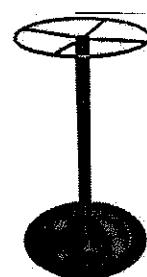
SOLID TOPS
2313000-01 • 30" Round
2313232-01 • 32"x32" Square Top



2342700-01
Butterfly Café Base
~ BASE ONLY ~
29H x 28 leg spread



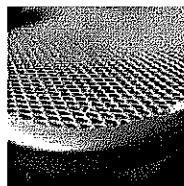
2332700-01
Spun Café Base
~ BASE ONLY ~
29H x 24 leg spread



2335700-01
Spun Café Pub Base
~ BASE ONLY ~
40H x 24 leg spread

Note: All table tops come with umbrella hole EXCEPT the 24" x 30" size

Dining Tables

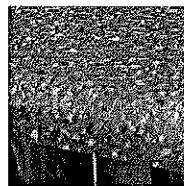


MICROMESH TOPS
2203636-01 • 36"x 36" Square
2203600-01 • 36" Round
2204200-01 • 42" Round

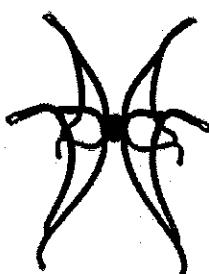
42" Round tops are not recommended
for use with pub table bases.



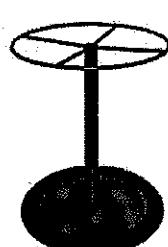
SOLID METAL TOPS
2213636-01 • 36"x 36" Square
2213600-01 • 36" Round



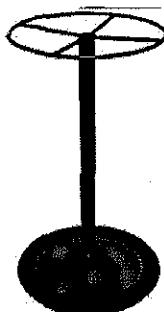
SOLID TOPS
2313636-01 • 36"x 36" Square
2313600-01 • 36" Round



2343700-01
Butterfly Dining Base
~ BASE ONLY ~
29H x 32 leg spread



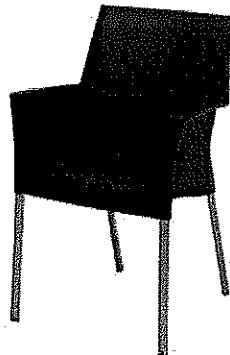
2333700-01
Spun Dining Base
~ BASE ONLY ~
29H x 28 leg spread



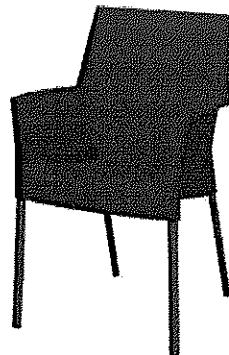
2334700-01
Spun Pub Base
~ BASE ONLY ~
40H x 28 leg spread

Note: All table tops come with umbrella hole EXCEPT the 24" x 30" size

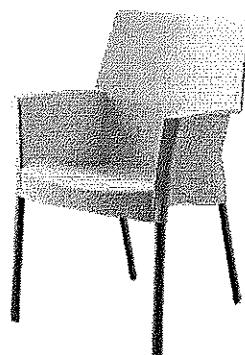
LUNA



Luna Dining Chair
2751100-0450 Black
21.25D x 23W x 33H



Luna Dining Chair
2751100-0420 Red
21.25D x 23W x 33H



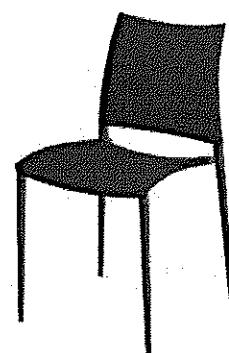
Luna Dining Chair
2751100-0430 White
21.25D x 23W x 33H

SOLARIS

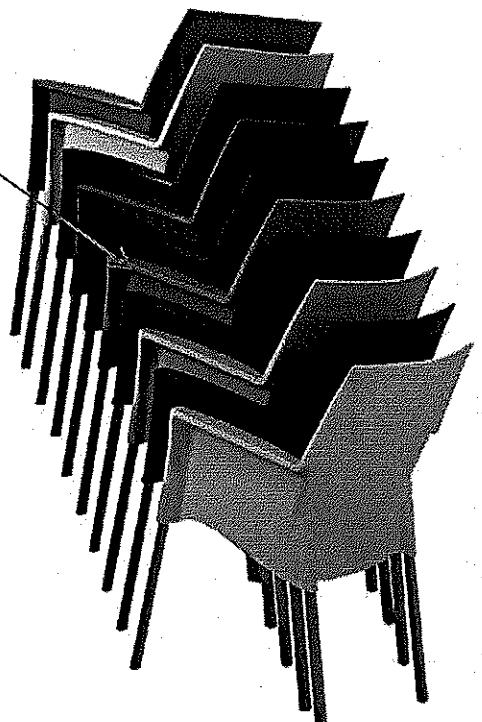
Solaris side chair in Orange



Solaris Side Chair
2740700-0450 Black
21.25D x 17.5W x 32.5H

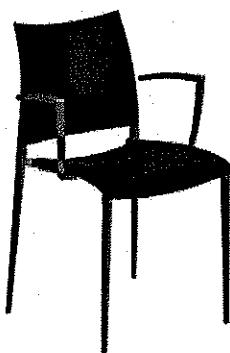


Solaris Side Chair
2740700-0420 Red
21.25D x 17.5W x 32.5H

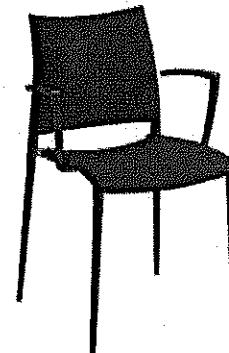


orange

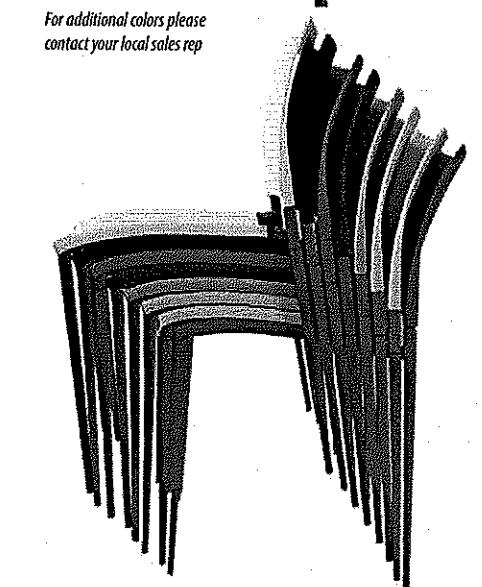
For additional colors please
contact your local sales rep



Solaris Arm Chair
2741100-0450 Black
21.25D x 18.5W x 32.5H

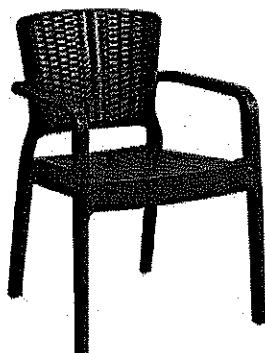


Solaris Arm Chair
2741100-0420 Red
21.25D x 18.5W x 32.5H



BELIZE

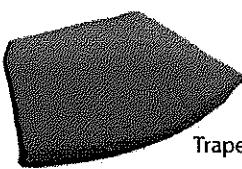
(pictured left with our
solid top 36" x 36" dining
table in Wenge finish)



Belize Dining Chair
2761100-0490 Wenge
22.5D x 23W x 32.5H

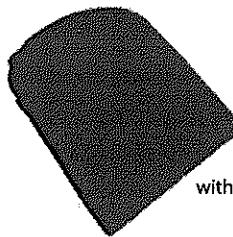
Cushions

Our cushions are constructed by highly-skilled artisans who focus on both the appearance and strength of their stitching. To demonstrate our commitment to your satisfaction, each of our cushions is backed by a one (1) year limited warranty on cushion construction.



Trapezoid Seat Cushion
8912-04
18L x 21W x 3T

* Fits Manhattan, Terrace,
Vestavia & Newport

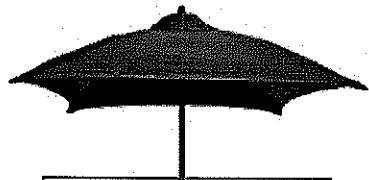


Seat Cushion
with Velcro attachment on bottom
8812-04
18L x 17.5W x 3T

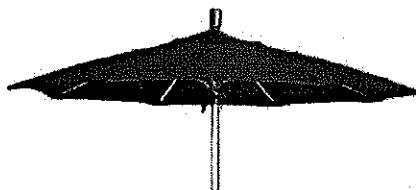
* Fits Barkley and Montauk

Umbrellas / Bases

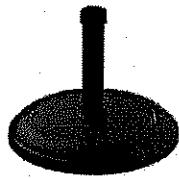
Sturdy aluminum poles, flexible fiberglass ribs and eye-catching performance fabrics combine to give you exciting, durable shade options that are perfect for any outdoor setting. Ask your sales representative about customization to add punch and enhance your branding efforts!



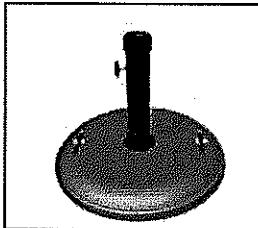
6' Square Aluminum Market
Umbrella with Fiberglass
Ribs and Manual Lift
9602-01 • Black Pole
9612-01 • Platinum Pole



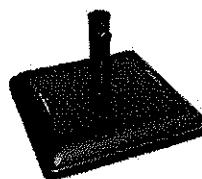
7' Octagonal Aluminum Market
Umbrella with Fiberglass Ribs
and Manual Lift
9720-01 • Black Pole
9719-01 • Platinum Pole



48 lb. Umbrella Base
2239848-0150 • Black



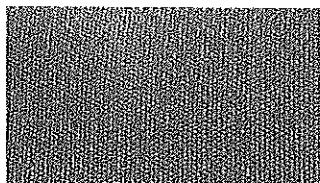
48 lb. Umbrella Base
2239848-0170 • Platinum



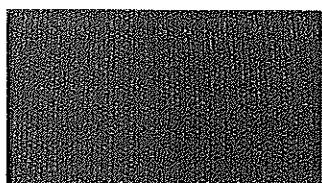
81 lb. Freestanding Umbrella Base
2239881-0150 • Black
2239881-0170 • Platinum

Fabrics

Plantation Prestige Commercial Furniture offers solution-dyed acrylic Sunbrella® fabrics that are fade and mildew resistant, breathable and water repellent. UV-resistant pigments are blended into each fiber for outstanding colorfastness and long-lasting durability.



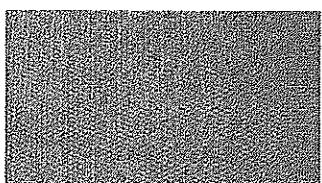
Antique Beige (5747)



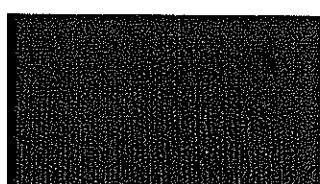
Tangerine (5879)



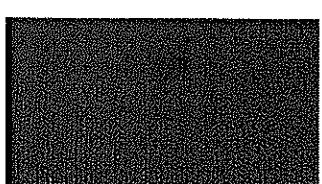
Jockey Red (5807)



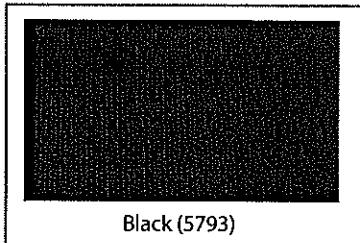
Sunflower Yellow (5457)



Forest Green (5829)



Pacific Blue (5819)



Black (5793)



More saving.
More doing.

Your Store: **South Bay/Boston #2679**
[Use My Current Location](#) or [find store](#)

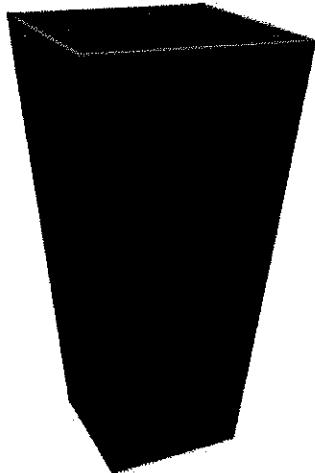
[Tool & Truck Rental](#) | [Installation Services and Repair](#) | [Gift Cards](#) | [Help](#)

Multy Home | Model # MT5100067 | Internet # 204672115 | Store SKU # 1000025388

27.5 in. Self-Watering Black Rubber Planter

★★★★★ (3) | [Write a Review](#) | [Questions & Answers \(5\)](#)

\$69.98 / each



PRODUCT OVERVIEW

Model # MT5100067 | Internet # 204672115 | Store SKU # 1000025388

Dress up your patio, deck, landscape or any outdoor living space with the Multy Home 27.5 in. Self-Watering Black Planter. Made from 100% Recycled Rubber, our self-watering planter has an elegant look while remaining an earth-friendly choice. The soil within this self-watering planter perches above a base water reservoir where the plant's roots can stretch down out of the soil and into the water for nourishment, just what plants need for healthy, lush flowers and foliage. Not only do these planters conserve water, they are the perfect solution if you travel and have difficulty keeping up with the watering needs of your plants.

- Made from recycled rubber
- One drainage hole (with plug) that will protect against overwatering by allowing excess water to drain out
- Planter can be placed on almost any ground surface, including, grass, mulch, floors and more
- Black finish creates a sleek, elegant look
- Heavy-duty and durable for all seasons and is weighted to discourage tipping over
- Guaranteed planters will not crack in freezing temperatures

SPECIFICATIONS

DIMENSIONS

Assembled Depth (in.)	14 in	Container depth (in.)	14
Assembled Height (in.)	27.5 in	Container height (in.)	27.5
Assembled Width (in.)	14 in	Container width (in.)	14
Container Length (in.)	14	Product Height (in.)	27.5

DETAILS

Color Family	Black	Product Weight (lb.)	16.8 lb
Color/Finish	Black	Saucer Included	No
Drainage Holes	Yes	Sealed	No
Indoor/Outdoor	Indoor/Outdoor	Self-Watering	Yes
Material	Rubber	Textured	No



Town of Arlington, Massachusetts

CITIZENS OPEN FORUM



Town of Arlington, Massachusetts

For Approval: Arlington International Film Festival Banners

Summary:

April Ranck, Executive Director, AIFF
(tabled from 5/18/15 meeting)

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	Banner Policy
<input type="checkbox"/> Reference Material	Request from AIFF
<input type="checkbox"/> Reference Material	Sample Banner
<input type="checkbox"/> Reference Material	Comments from J. Boudreau

TOWN OF ARLINGTON
BOARD OF SELECTMEN

POLICY

Use of Town-Owned Property for Publicity and Promotion

The Board of Selectmen (“Board”) is the custodian of public ways and sidewalks within the Town as well as appurtenant fixtures, such as islands, benches, and streetlight poles.¹ As such, the Board issues this policy to govern use of its fixtures for the temporary posting or installation of signs or banners to publicize upcoming events or to designate or promote the unique commercial, historic, or cultural character or status of an area or district within the Town.

I. General

Any signs or banners not specifically authorized under this policy are prohibited and are subject to removal and disposal without notice. Any signs or banners posted on any Town-owned fixture or property must comply with Article 7 of the Zoning Bylaw (“Signs”) and all pertinent Town Bylaws, including but not limited to Title V, Article 1 (“Billboards and Signs”). Any signs or banners erected in accordance with this policy shall contain only a description of the event or activity; the date, time, and place of the event or activity; the name of the sponsoring body or organization; and associated artwork.

II. Banners – Lightpoles and Town Hall

Only (a) banners for events or activities presented or sponsored by the Town or a Town committee; or (b) traffic, informational, educational, directional, or promotional signage installed by the Town or at its direction may be hung from the brackets on Town lightpoles or on Town Hall. Only the Town Department of Public Works, its employees, or agents may hang and remove

¹ This policy applies only to Town-owned streetlight poles, not to utility poles owned by private companies that may or may not also support Town streetlights.

such banners. The Board of Selectmen must approve the hanging of any such banners or signs and the period of time for which they will be hung.

III. Sandwich Boards/Islands

Privately owned or controlled sandwich boards may be placed on street islands only with prior approval of the Board of Selectmen and must be removed promptly (within 24 hours) after the conclusion of the events they announce. All sandwich boards must be secured or weighted to ensure they do not become dislodged by wind, traffic, or other foreseeable cause. Sandwich boards may not be placed on sidewalks abutting public ways.

NOTE: As of October/Special Legislation approval (from Town Meeting 2015):

WARRANT:

ARTICLE 7 ZONING BYLAW AMENDMENT AND BYLAW AMENDMENT/ REGULATION OF POSTED EVENT NOTICES

To see if the Town will vote to amend the Zoning Bylaws and the Town Bylaws to allow for and regulate the posting of appropriate signage for the noticing of certain types of events on either private or public property, including but not limited to Town events, non-profit events, personal yard sales, and lost pets; or take any action related thereto.

(Inserted at the request of Christian Klein and ten registered voters)

BoS REPORT:

ARTICLE 7 ZONING BYLAW AMENDMENT AND BYLAW AMENDMENT/REGULATION OF POSTED EVENT NOTICES

VOTED: That Title V, Article 1 (“Billboards and Signs”), Section 1 is hereby amended by adding the following to the end of Section 1:

J. Signs erected by a person or non-profit organization for the purpose of advertising an individual yard sale, public event, or lost pet are hereby referred to as "notices" and are exempt from the provisions of this article of the Town Bylaws subject to Board of Selectmen regulations of "The Display of Notices" to be promptly promulgated by the Board of Selectmen upon the passage of this section. (4-0)

Ms. Mahon was not present.

COMMENT: The Board of Selectmen supports this citizen-sponsored companion amendment to the Town Bylaws following the Arlington Redevelopment Board’s (“ARB”) March 4, 2015 vote of favorable action to amend the Zoning Bylaws to allow for temporary signage by private persons, non-profit entities which advertise *individual* public events, yard sales, or lost pets, all of which are termed “notices” under both proposed amendments. These combined changes to Town and Zoning Bylaws will provide a clear, consistent authority and process for the posting of these limited categories of temporary signage, most of which are presently forbidden by zoning, the Town’s signage bylaw, or both.

1. If approved by Town Meeting, this Board will promptly promulgate new regulations for the display of notices, which can be more readily re-evaluated and altered than the Town Bylaws or Zoning Bylaws in an area of regulation that is well served by the ability to promptly reconsider the interests of advertising events or lost pets against other important aesthetic concerns. However, for Town Meeting's consideration, the following draft regulations provide an example of the scope and nature of regulations contemplated by the article's proponent, the ARB, and this Board.

Draft Regulations for the Display of Notices

Pursuant to its duties under Title V, Article 1, Section 1(J) and in exercising its jurisdiction over public and private ways, as well as a Town licensing and permitting authority, the Board of Selectmen shall permit, through the Board Administrator, temporary signage on public and private ways defined as "notices" in Title V, Article 1, Section 1 (J) of the Town Bylaws pursuant to the following conditions:

- 1. Notices must be constructed of resilient materials (laminated paper, card stock, poster board, corrugated plastic, etc.) and must be erected in a way that is removable and not dangerous to the general public. Notices that are loose or damaged must be removed or replaced by the sponsoring person or organization.*
- 2. Notices may not be erected earlier nor removed later than allowed by Table 1.*
- 3. Notices cannot exceed the areas allowed by Table 1. Maximum area of all signs promoting an event may not exceed the area allowed by Table 1.*
- 4. Notices must include the name of the sponsoring person or organization, the date of the yard sale or event, and a contact phone number or email address.*
- 5. Registered trademarks may not occupy more than ten percent (10%) of the notice area.*
- 6. Notices may not be placed on trees.*
- 7. Notices cannot be placed on private property without the consent of the property owner.*
- 8. Notices cannot be placed on public property without approval from the Board of Selectman's Office.*
- 9. Town Departments may establish policies for the display of notices on public property under their jurisdiction. Notices erected under such policies do not require separate approval from the Board of Selectmen.*
- 10. Notices cannot be erected in a way that limits visibility at corners along public and private ways.*

2.

Table 1: Notice Display Parameters	<i>Time Before Event</i>	<i>Time After Event</i>	<i>Maximum Notice Size</i>	<i>Total Maximum Notice Area</i>
<i>Notice Type</i>				
Public Event	14 Days	2 Days	10 sq. ft.	120 sq. ft.
Individual Yard Sale	7 Days	2 Days	4.5 sq. ft.	25 sq. ft.
Lost Pet	N/A	2 Days	4.5 sq. ft.	25 sq. ft.

TOWN MEETING VOTE:

**ARTICLE 7 ZONING BYLAW AMENDMENT AND BYLAW
AMENDMENT/REGULATION OF POSTED EVENT NOTICES**

VOTED: (ELECTRONIC TALLY, YES – 171, NO – 35)

That the Zoning Bylaw be and hereby is amended by:

(a) adding the definition of “Notices” to Article 2 of the Arlington Zoning Bylaw, (Definitions) immediately after “Membership Club”, as follows:

“Notice: Temporary sign erected by a person or non-profit organization for the purpose of advertising an individual yard sale, non-commercial public event, or lost pet”;

(b) amending Section 7.03 – General Regulations by adding immediately after item p. a new item, as follows:

“q. Notices in compliance with Title V, Article 1 of the Town Bylaws are allowed in any district.”;

VOTED: (AFFIRMATIVE) (ELECTRONIC TALLY, YES – 177, NO – 30)

That Title V, Article 1 (“Billboards and Signs”), Section 1 is hereby amended by adding the following to the end of Section 1:

J. Signs erected by a person, town committee, student organization or non-profit organization for the purpose of advertising an individual yard sale, non-commercial public event, or lost pet are hereby referred to as “notices” and are exempt from the provisions of this article of the Town Bylaws subject to Board of Selectmen regulations of “The Display of Notices” to be promptly promulgated by the Board of Selectmen upon the passage of this section.

A true copy of the vote under
Article 7 of the Warrant for the
Annual Town Meeting of the
Town of Arlington at the session
held May 4, 2015.



arlington
international
film
festival

'Where Arlington and the World Converge'

May 13, 2015

Arlington Selectmen,

As the Arlington International Film Festival approaches its 5th year of production, we respectfully come before you with our request to display banners in Arlington Center.

ATED has graciously committed their support of this year's AIFF KICK-OFF, scheduled for September 25th at the Arlington Town Hall. The intent of the Festival banners would be to announce this event as well as the dates of the Festival.

Specifics:

- ATED will be the organization sponsoring AIFF
- Display dates: September 14th - October 26th (following Town Day)
- 2 double-sided banners to be displayed on poles at Medford Street and Mass Ave
- Banner measurements: 7 x 3
- The upper portion of the banner would read:

ARLINGTON INTERNATIONAL FILM FESTIVAL
Where Arlington and the World Converge
www.AIFFest.org

The lower portion of the banner would read:

KICK-OFF – September 25
Sponsored by
ARLINGTON – TOURISM & ECONOMIC DEVELOPMENT
(Town logo or ATED logo)

FESTIVAL DATES ~ October 15 - 22

On behalf of the Arlington International Film Festival, I would like to express my sincere appreciative for the support we have received from the Town of Arlington and the many organizations, businesses as well as individuals over the past four years. As the Festival continues to grow we look forward to our continued relationships.

Thank you for your consideration and I will look forward hearing from you.

Kind Regards,
April L. Ranck
Executive Director

ARLINGTON INTERNATIONAL **FILM** **FESTIVAL**

WHERE ARLINGTON
& THE WORLD CONVERGE

www.aiifest.org



OCTOBER 15-19, 2014
REGENT THEATRE

SPONSORED BY

 **Citizens Bank**

GOOD BANKING IS GOOD CITIZENSHIP™

From: J Boudreau <notlobmusic@gmail.com>
To: Marie Krepelka <mkrepelka@town.arlington.ma.us>, MaryAnn Sullivan <MSullivan@town.arlington.ma.us>
Date: Wed, 27 May 2015 10:24:36 -0400
Subject: AIFF request to place advertising banners for Cambridge event in Arlington

1. BoS: If AIFF's request to erect Mass Ave banners for its film screenings in Cambridge precludes being able to do the same for two Arlington Cultural Council-funded in-town events:

Folk Arts Center of NE: Family Dance at Robbins Farm Park, 07/19/15

Philharmonic Society of Arlington: Outdoor Summer Concert at Robbins Farm Park, 08/01/15

...I respectfully request its application be denied.

Please read *attached letter* with background and suggestion for a banner application policy.

2. Request to be notified when this issue will be discussed at a BoS meeting.

Jeff Boudreau
781-643-1586

- To: Byrne, Steven M.

Board of Selectmen (2018)

- (781) 910-7041
- smbyrne1987@gmail.com

- Curro, Jr., Joseph A.

Board of Selectmen, (2018)

- (781) 641-4190
- jcurro@alumni.tufts.edu

- Dunn, Daniel J.

Board of Selectmen (2017)

- (617) 710-4081
- dunster@dandunn.org

- Greeley, Kevin F.

Board of Selectmen, Chair (2016)

- (781) 648-1973
- Greeleycom@AOL.com

- Mahon, Diane M.

Board of Selectmen, Vice Chair (2017)

- (781) 646-9038
- dianemahon@verizon.net

Re: Should town resources be used to advertise out-of-town events?

It has come to my attention that an entity with Arlington connection that is producing an event in Cambridge has petitioned the Board of Selectmen permission to use Town resources and space to advertise: "A request for festival banners over Mass. Ave., the group's fifth, was tabled until June 8 because Joe Curro, a film-festival backer, was absent." – source: Bob Sprague's op-ed in Yourarlington.com titled "How far should film-festival support go" -

<http://www.yourarlington.com/easyblog/entry/43-film/449-aiff-052615> - and in subsequent discussion on the Arlington listserv (aka AList), it would appear:

1. Such requests are administered by the BoS.
2. Decisions are made on a case-by-case basis, first-come, first-served.
3. The BoS may or may not consult resources such as calendars maintained by Town webmaster and committees.
4. There does not appear to be a policy or procedure in place.
5. In making its decision

I respectfully submit the BoS:

1. Without a policy being in place, for the short term, I suggest that AIFF's request be tabled and Arlington's two Arts and Culture committees (ACC and ACAC) and the appropriate Vision 2020

task group(s) have been asked to evaluate its merits and, looking ahead to all Town events, determine if there is conflict and/or which other events deserve banners.

2. Charge the Town Manager, with input from the committees in #1, draft a banner policy. In its instructions, direct Town Manager to A) include language that would require all events be in-Town. B) Establish a pricing system such as that now in place for renting Town-owned facilities that gives free use to Town government/committees and tiers for non-profit and private organizations. C) Require each January, with updates quarterly, ACC, ACAC and appropriate Vision 2020 task group(s) report to BoS all events they are producing, facilitating and/or funding over the next six to twelve months.

Jeff Boudreau

99 Bow Street, Arlington

Appendix – copied from the Arlington listserve

[arlington] [Opinion] How far should film-festival support go?

Inbox x		
		
Bob Sprague		May 26 (1 day ago)
Should town officials support a festival that is taking place in Cambridge? R...		
	Jeff Boudreau <jeffboudreajunkmail@gmail.com>	12:36 PM (20 hours ago)

to Arlington

Perhaps Bob could expand the sentence "Comments by four selectmen Monday, May 18, reflected the tension. A request for festival banners over Mass. Ave., the group's fifth, was tabled until June 8 because Joe Curro, a film-festival backer, was absent."

What is the time period requested, from when to when?

I would also be interested to know if the Town decides to erect the banners, what events that are actually in Arlington would not be able to have banners.

Upcoming events that are funded in Arlington Cultural Council include:

Karen Dillon: ART Hunt, June

Richard Clark: Two to Tango, 06/22/15

Folk Arts Center of NE: Family Dance at Robbins Farm, 07/19/15

Philharmonic Society of Arlington: Outdoor Summer Concert at Robbins

Farm Park, 08/01/15

Bannering out-of-town events should not prevent same for in-town events.

A full listing of ACC-funded events can be seen at

<https://www.facebook.com/ArlingtonCulturalCouncil/events>

Individual events are featured in the ACC blog:

<https://arlingtonculturalcouncil.wordpress.com/>



Bob Sprague

1:29 PM (19 hours ago)

to Arlington, me

Jeff Boudreau asked Tue May 26 12:36:45 EDT 2015:

<<Perhaps Bob could expand the sentence "Comments by four selectmen Monday, May 18, reflected the tension. A request for festival banners over Mass. Ave., the group's fifth, was tabled until June 8 because Joe Curro, a film-festival backer, was absent.">>

Glad to try to answer. Jeff: Can you copy me on posts you make to the list? I read only the archives and will see your questions sooner if you copy me.

In addition, anyone may post comments at the Comment link below a blog entry.

<<What is the time period requested [for AIFF banners], from when to when?>>

In the past, when the festival organizers have had Mass. Ave. banners, they have hung from shortly after their request was approved through the time of the festival, in October. That is the same in this case.

<<I would also be interested to know if the Town decides to erect the banners, what events that are actually in Arlington would not be able to have banners.>>

I suspect the selectmen don't decide in advance which events don't get banners, but to try to find out about that, you would have to contact the selectmen's office.



Jeff Boudreau <jeffboudreajunkmail@gmail.com>

9:20 AM (0 minutes ago)

to Bob, Arlington

<<What is the time period requested [for AIFF banners], from when to when?>>

<In the past, when the festival organizers have had Mass. Ave. banners, they have hung from shortly after their request was approved through the time of the festival, in October. That is the same in this case.>

If this is the case, presuming the banners are approved at the June meeting, these ACC-funded in-town events would be excluded from Mass Ave exposure, should the sponsoring organizations desire such:

Karen Dillon: ART Hunt, June

Richard Clark: Two to Tango, 06/22/15

Folk Arts Center of NE: Family Dance at Robbins Farm, 07/19/15

Philharmonic Society of Arlington: Outdoor Summer Concert at Robbins Farm Park, 08/01/15

<<I would also be interested to know if the Town decides to erect the banners, what events that are actually in Arlington would not be able to have banners.>>

<I suspect the selectmen don't decide in advance which events don't get banners, but to try to find out about that, you would have to contact the selectmen's office.>

The Town maintains two calendars that contain cultural events:

1. "Community", maintained by the webmaster:

<http://arlingtonma.gov/communications-center/community-calendar>*

2. "Calendar", maintained by Arlington Commission for Arts & Culture:

<http://arlingtoncac.com/calendar/> **

I shall be writing to the BoS to express my thoughts in full, but the bottom line is

1. Assignment of the valuable and free advertising space should be made by the BoS with the advice and consent of Arlington Commission for Arts & Culture and Arlington Cultural Commission.

2. Priority should be given to events that are within the Town.

=====

* Folk Arts Center of NE: Family Dance at Robbins Farm, 07/19/15 & Philharmonic Society of Arlington: Outdoor Summer Concert at Robbins Farm Park, 08/01/15 were submitted by ACC to webmaster on 4/9, neither are listed.

** Folk Arts Center of NE: Family Dance at Robbins Farm, 07/19/15 & Philharmonic Society of Arlington: Outdoor Summer Concert at Robbins Farm Park, 08/01/15 were submitted by ACC to ACAC on April 9; the family dance is not listed, the concert is.

It appears our calendar listing submission and listing process is fallible.



Town of Arlington, Massachusetts

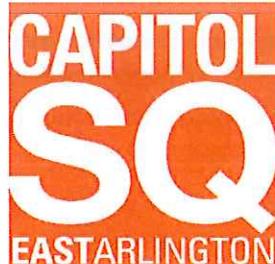
For Approval: 17th Annual Feast of the East, June 13th

Summary:

Jan Whitted, Capitol Square Business Association

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	Request from Capitol Square Business Association



May 19, 2015

To the Board of Selectmen:

This request is for approval to hold our 17th annual *Feast of the East* festival on June 13th from 11:00 AM to 3:00 PM in Capitol Square.

Because our section of Mass Ave is now under construction, we are working with the DOT liaison to ensure safe access during the event.

Feast of the East features food, music, and family entertainment along Mass Ave for several blocks in East Arlington. We request permission for the following items, which are the same as in past years:

- Festival events to take place from the Capitol block (just past Lake Street) to Trinity Baptist Church (Amsden Street)
- Mass Ave to remain open
- Sidewalks on some blocks to be widened by the placement of barriers and yellow tape. Parking to be reduced on these blocks.
- Cleveland Street to be closed where it meets Mass Ave to create a safe island for entertainment. Residents will continue to have access from Waldo Street and Broadway
- Signs to be placed at Orvis Road and Rt 16, and at the corners of Lake Street and Winter Street

Police details will be in place for pedestrian safety.

We hope you'll join us in continuing this community tradition.

Jan Whitted
Feast of the East
Capitol Square Business Association

Capitol Square Business Association

c/o Artbeat 212A Mass Ave • Arlington MA 02474 • 781-646-2200 • Jan Whitted, Manager



Town of Arlington, Massachusetts

For Approval: Arlington Alive Summer Arts Block Party, Saturday, June 20

Summary:

- a) Restrictions and street closure from 10:00 a.m. to 6:00 p.m. on Broadway @ Massachusetts Avenue, Broadway @ Alton Street, and Broadway before the Fire Station
- b) Performances and booths on Broadway Plaza
- c) Use of parking spaces on Broadway in front of the Veterans' Memorial
- d) Temporary bus stop to be located on the Massachusetts Avenue side of the Veterans' Memorial
- e) Hanging of twelve pole banners in Arlington Center
- f) Suspension of parking fees in the Russell Common Lot

Tom Davison, Arlington Committee on Tourism and Economic Development

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	ATED Request

From: **Tom Davison**
Arlington Committee on Tourism and Economic Development (ATED)

To: **Arlington Board of Selectmen**

CC: Linda Shoemaker, Executive Director, Arlington Center for the Arts
Adam Chapdelaine, Town Manager
Fred Ryan, Police Chief
Robert Jefferson, Fire Chief

Date May 12, 2015

Subject: Arlington Alive Summer Arts Block Party

Thanks very much for taking the time to discuss Arlington Alive's third annual **Summer Arts Block Party**, scheduled for Saturday, June 20, 2015, with a rain date of Saturday, June 27, 2015. Please find below the relevant information subject to approval by the Board of Selectmen. Further comments and corrections are greatly appreciated.

- The Block Party will take place from 12–5 pm on **Broadway and Alton Street**, on the Jefferson Cutter House Green, and in the **adjacent parking of the Russell Common Lot behind the Jefferson Cutter House**. General restriction and street closure will be required from **10 am to 6 pm on Broadway at Massachusetts Avenue, Broadway at Alton Street, and Broadway before the fire station** and to accommodate setup and breakdown of artist booths and performance areas.
- Driveway access will be allowed behind buildings. **Restricted access** will accommodate the installation of artist booths and food vendor stands.
- Portions of Broadway Plaza will be utilized for performances and booths, but **sidewalks in front of businesses will not be obstructed**. ATED will distribute a formal communication to potentially impacted businesses.
- While general vehicle access from Franklin Street will be restricted, **Arlington Fire Department safety vehicles may pass freely** to and from the Central Station. One police detail officer will be required to control access to and from the area.
- The block of on-street parking spaces on Broadway in front of the **Veterans' Memorial area will need to be reserved starting at 8 am** on June 20th to accommodate setup of the main performance stage.
- Three on-street parking spaces on the Massachusetts Avenue side of the Veterans' Memorial will need to be utilized for a **temporary bus stop**; please advise regarding arrangement with MBTA.
- Twelve pole banners will be hung in Arlington Center.
- A **waiver of central parking fees** at the Russell Common Lot will be needed for the duration of the Block Party in order to replace the parking spaces on Broadway Plaza and to encourage attendance.

Please find below information about the success of last year's Block Party:

- 1,500+ visitors from Arlington and the Greater Boston area attended the Block Party
- Press: three "best bet" picks in the ***Boston Globe***
- Press: four consecutive weeks of articles in the ***Arlington Advocate***
- 2,500+ unique visitors to **ArlingtonAliveMA.org**
- 70+ websites hosted links to **ArlingtonAliveMA.org**

The marketing campaign for this year's Block Party includes:

- Half page color print advertisement in the ***Arlington Shopper*** and its sister publications in surrounding communities (Lexington, Bedford, Belmont, Winchester, and Woburn); total circulation of 80,000+
- Direct email to 12,000+ subscribers (in Arlington, Lexington, Bedford, Belmont, Winchester, and Woburn) from event site **Whofish**
- Promotion via printed posters and flyers, website, and social media



Town of Arlington, Massachusetts

Discussion: Project Eligibility Application and Oaktree Development Proposed 40B Project at the Mugar Site with Special Counsel Jon Witten & Approval of Request for Extension of Time to MassHousing

Summary:

Douglas W. Heim, Town Counsel

ATTACHMENTS:

Type	Description
<input checked="" type="checkbox"/> Reference Material	Draft MassHousing request letter

OFFICE OF THE BOARD OF SELECTMEN

KEVIN F. GREELEY, CHAIR
DIANE M. MAHON, VICE CHAIR
DANIEL J. DUNN
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

June 9, 2015

Thomas Gleason
Executive Director
MassHousing
One Beacon Street
Boston, MA 02108

RE: Application of NBM Realty, LLC for Project Eligibility approval, Mugar Property, Arlington, MA

Dear Director Gleason:

On behalf of the Arlington Board of Selectmen, I write to request a sixty-day (60) extension for the period within which the Board of Selectmen may submit comments to MassHousing in regard to the above noted application for land known as the “Mugar property” in Arlington, Massachusetts. Our request seeks a total of ninety (90) days (the traditional “thirty day” comment period plus our requested extension period of sixty days) within which, once invited by MassHousing, to submit the Board of Selectmen’s written comments to MassHousing.

As grounds for this request, we cite to both the Board’s summer schedule and upcoming senior staff vacations, scheduled months ago. We know that MassHousing will benefit from and listen to the Town’s detailed comments on this proposed project and we respectfully suggest that we will be unable to fully and appropriately respond without a reasonable extension of time. We suggest that the 90 day requested review period is reasonable given both the timing of this application to MassHousing and the detailed nature of the same. (For example, the advance copy of the application that we have received contains 196 pages. We are not certain whether additional materials have been or will be submitted to MassHousing by the applicant or whether the applicant will correct errors already identified in the advance copy that we have received and submit the same to MassHousing prior to MassHousing inviting the Town’s comments).

For the above noted reasons, and on behalf of the Board of Selectmen, I ask for a comment deadline of ninety (90) days from receipt by the Town of MassHousing's invitation to comment on the above noted application for Project Eligibility approval. This extension will allow the Board sufficient time to review the application, invite the applicant to make a presentation to the Board and allow the Board to invite comments from relevant Town officials. It will ensure that the Town's response to MassHousing is thoughtful and helpful as MassHousing reviews and deliberates on the merits of this application.

Kindly confirm that this extension is acceptable.

Respectfully,

TOWN OF ARLINGTON
BOARD OF SELECTMEN
On Behalf of the Town of Arlington,

Kevin F. Greeley, Chair

Diane M. Mahon, Vice-Chair

Daniel J. Dunn

Joseph A. Curro, Jr.

Steven M. Byrne

cc: State Sen. Kenneth J. Donnelly

State Rep. Sean Garballey

State Rep. David M. Rogers

Adam W. Chapdelaine, Town Manager



Town of Arlington, Massachusetts

For Approval: Designation of Board Liaison to Mugar Project

Summary:

Kevin F. Greeley, Chair



Town of Arlington, Massachusetts

For Approval: Memorial for James Robillard

Summary:

Steven M. Byrne, Selectman

ATTACHMENTS:

Type

Description

Reference Material

Recommendation from Public Memorials Committee, Request from Babe Ruth Board of Directors

*Agenda
6/08/15*

RECEIVED
SELECTMEN'S OFFICE
ARLINGTON, MA 02476

JUN 1 10 03 AM '15

Arlington Public Memorials Committee
C/O Arlington Board of Selectmen
730 Massachusetts Avenue
Arlington Massachusetts 02476-4908

June 1, 2015

Mr. Kevin Greeley
Chairman
Arlington Board of Selectmen
730 Massachusetts Avenue
Arlington, MA 02476-4908

Dear Chairman Greeley:

This is to inform you and the members of your board that the Arlington Public Memorials Committee met on Friday May 29, 2015 to review the request for memorializing James Robillard.

After reviewing the request the Committee acknowledged that Mr. Robillard served the Youth of Arlington for over fifty years. During that time Mr. Robillard ensured that any child who wanted to play baseball had a chance to have that experience, whether in Little League or Babe Ruth baseball.

As a lifelong Arlington resident, Robes as he was known to many wanted to give back to the town he loved. In supporting Arlington youth baseball, Mr. Robillard gave generously or his own time and savings. He became a Town Meeting Member where he advocated on behalf of proper funding for parks and recreation and over time served on the Parks and Recreation Committee.

In 2014 Babe Ruth Baseball inducted Jim into the Eastern Massachusetts Babe Ruth Hall of Fame. Mr. Robillard was humble in accepting the tribute and said it has been an honor to serve the community.

Therefore, please be advised that the request submitted by the Arlington Babe Ruth Board of Directors dated January 20, 2015 meets the criteria for being memorialized by The Town of Arlington and was unanimously voted to name the baseball field at Summer Street as the James Robillard field.

If you require any further information or assistance I can be reached at (781) 643-4485.

Sincerely,

Alexander J. Salipante

Alexander J. Salipante
Chairman

January 20, 2015

To: Arlington Board of Selectman
Public Memorial Committee

From: Arlington Babe Ruth Baseball

Re: Field Renaming Consideration

Over 50 years ago, Jim Robillard started helping the youth of Arlington by ensuring that any child who wanted to play baseball had a chance to have that experience, whether in Little League or Babe Ruth baseball.

"Robes", as he is known to many, has seen thousands of players go through the Babe Ruth program. While he recognized many players were higher skilled and were high school or eventually college bound, he did not forget those children who saw baseball as a recreational activity. Many years back, he proposed an expansion to the existing program to allow any player to play at his/her level. That expanded program remains today.

As a lifelong Arlington resident, Robes wanted to give back to the town he loved. Over the years, thousands of dollars came out of his own pocket to help the program, while driving his broken down car to get to the games and town meetings.

In the mid 80's, baseball was booming and held its position as America's sport. Robes saw a need to have more baseball games played and he was instrumental in getting the lights installed at the Summer Street baseball field.

Seeing children graduating from our base program and still wanting to play, Robes worked to develop Arlington teams that played in a more elite program for the older players.

His love of the town went beyond the fields. Robes has been an active town meeting member for many years. Also, wanting to ensure that his beloved baseball fields were presented in budgets, he was elected to the Parks and Recreation Committee.

Often people who do so much are honored posthumously and that is a shame.

In 2014 Babe Ruth Baseball inducted Jim into the Eastern Massachusetts Babe Ruth Hall of Fame. The ceremony was attended by not only friends but players who had played for him many years ago. As with Robes, he was humble in accepting this tribute and said it has been his honor to serve the community.

While age is taking its toll and he may walk to his games with a cane, he is still one of the first at the field to greet the kids and talk baseball.

Arlington Babe Ruth Baseball is respectfully requesting the Board of Selectmen's consideration of naming the baseball field at Summer Street "Robes Field" or "Jim Robillard Field", while he is still alive to appreciate the honor and to thank him for all the years he has given to all the children of Arlington.

Thank you for your consideration

Babe Ruth Board of Directors

Tom Ahern / 339-927-3689

Brian Malo / 781-985-6575

Al Ticehurst / 781-281-2154



Town of Arlington, Massachusetts

For Approval: Site of Robert MacMurray (Bobby Mac) Memorial

Summary:

Adam W. Chapdelaine, Town Manager

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	Memorandum to Board
<input type="checkbox"/> Reference Material	Memorial Map
<input type="checkbox"/> Reference Material	Memorial Design



**Town of Arlington
Office of the Town Manager**

Adam W. Chapdelaine
Town Manager

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us
Website: www.arlingtonma.gov

To: Members of the Board of Selectmen

From: Adam W. Chapdelaine, Town Manager

RE: Approval of Bobby Mac Memorial Location

Date: June 4, 2015

Following up on a prior approval by the Public Memorials Committee and the Board of Selectmen of the siting of a memorial along the Bikeway for Bobby Mac, I would like to request final approval of the location that is being proposed by the Arlington Bicycle Club.

This location has been reviewed by the Department of Public Works, the Recreation Department, and me and we all approve of the proposed siting. Attached to this memorandum, for the Board's review, is a map demonstrating the proposed location along with a rendering of what the memorial will look like.

I am happy to answer any questions that Board may have in regard to this request.

R
Veteran's Memorial Sports Complex



In Loving Memory of Robert McMurtry
"BOBBY MAC"
1949 - 2014

Nothing brings us more joy than spending time with family and helping people.
His spirit will live on the memories continuing on
as we ride or forever free.

Ride with Love Your Heart
and Smiles on Your Face





Town of Arlington, Massachusetts

For Approval: Appointment of CPAC Screening Committee Members and Position Posting

Summary:

Adam W. Chapdelaine, Town Manager

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	Proposed Call for Committee Members

MEMBERS SOUGHT FOR COMMUNITY PRESERVATION COMMITTEE

Do you have a passion for parks, affordable housing, and historic preservation? The Town of Arlington wants your help and is now accepting applications for four open positions on the newly formed Community Preservation Committee, which will oversee the selection of projects to be recommended for funding by an estimated \$1.4 million in annual Community Preservation Act (CPA) revenues. Residents are encouraged to apply and applications must be submitted by July 10, 2015.

Arlington voters approved adoption of the CPA in November 2014. The act will raise an estimated \$1.4 million in funding annually via a tax surcharge and state funds that are designated for major public investments in open space and outdoor recreational facilities, affordable housing, and historic preservation. The Community Preservation Committee, required by the CPA, and formed by Town Meeting, is tasked with evaluating Arlington's needs in those three specific areas and making recommendations to Town Meeting on how CPA funding should be spent.

The committee consists of nine volunteers, including four members from the general public and a member from each of the following bodies: the Redevelopment Board, the Conservation Commission, the Historical Commission, the Parks and Recreation Commission, and the Housing Authority. The Board of Selectmen and Town Manager is currently looking to fill the four general public positions. To ensure the most qualified applicants are selected, the Board of Selectmen has formed a screening committee to review applications, and forward those recommended for interview to the Chairman of the Board of Selectmen and the Town Manager. From this group of applicants, the Chairman of the Board and the Town Manager will recommend a slate of four candidates to the Board of Selectmen for approval. This final approval is expected to occur at the Board's first meeting in September.

Committee members serve three-year terms, but initial appointments to the committee have been staggered, so therefore the Town seeks to fill one (1) one-year term position, two (2) two-year term positions, and one (1) three-year term position. Though it is ultimately the decision of the Community Preservation Committee to decide when and how often to meet, the Town expects that it will meet one to two times each month in the evening, beginning in September.

Being an effective committee member will require that you:

- Familiarize yourself with Arlington's affordable housing, historic preservation, and open space/outdoor recreation policies and needs
- Familiarize yourself with the law (Community Preservation Act, MGL Chapter 44B) that governs the committee
- Attend meetings regularly
- Foster good relations with other Town departments, boards, and commissions
- Listen to and be responsive to community feedback
- Use fairness and objectivity when making decisions

In addition, the goal of the Board of Selectmen is to create a balanced committee that includes members who:

- Come from diverse demographic backgrounds
- Represent all geographic areas of the Town
- Have financial expertise
- Have project management experience
- Are actively involved in the community



Town of Arlington, Massachusetts

For Discussion: Master Plan Implementation Committee

Summary:

Adam W. Chapdelaine, Town Manager

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	Proposed Committee Description

Master Plan Implementation Committee

Purpose/Mission:

To coordinate, schedule, and direct the actions required to implement the recommendations found in Chapter 9 of the Arlington Master Plan and its implementation table. The Committee members will be appointed as provided below, all with staggered terms. Four non-staff Committee members will be appointed to three year terms, four non-staff Committee members would be appointed to two year terms, and the Town Manager and Director of Inspectional Services will continue to serve ex officio after three years. The DPW Director will not serve on the Committee but would be consulted regularly on steps related to public works and facilities.

The Committee will meet at least quarterly and will prepare an annual report to the Board of Selectmen and the Redevelopment Board on progress due January 12 for inclusion in the Town's Annual Report. The Committee will elect a Chair, Vice Chair and Clerk. The Committee will adopt its own rules and regulations consistent with Open Meeting Law. At the end of its initial five year term, the Committee shall report to the Arlington Redevelopment Board with a recommendation that the Committee either be dissolved or extended for an additional term, not to exceed five years in length. In the latter case, all of serving members of the Committee shall continue their current terms.

1. Redevelopment Board member
2. Town Manager or his/her designee
3. Director of Inspectional Services
4. ARB appointee with preference for former Master Plan Advisory Committee member
5. ARB appointee with preference for former Master Plan Advisory Committee member
6. Town Meeting Member – appointed by Moderator
7. Finance Committee member
8. CPA Committee member
9. At-Large member (Town Manager recommends for appointment by Selectmen)
10. At-Large member (Town Manager recommends for appointment by Selectmen)

Criteria for selection for At-Large seats:

- Experience or interest in land use, economic development, Arlington's historical resources and cultural places, public facilities and services, transportation, housing/affordable housing, open space, natural resources
- Availability to commit to meeting at least four times per year for the term of the appointment
- Ability to foster collaboration with tact and diplomacy



Town of Arlington, Massachusetts

For Approval: Professional Development Expense for Town Manager

Summary:

Adam W. Chapdelaine, Town Manager

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	Memorandum to Board
<input type="checkbox"/> Reference Material	Course Brochure



**Town of Arlington
Office of the Town Manager**

Adam W. Chapdelaine
Town Manager

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us
Website: www.arlingtonma.gov

To: Members of the Board of Selectmen

From: Adam W. Chapdelaine, Town Manager

RE: Request to Approve Professional Development Expenditure

Date: June 4, 2015

In accordance with section 6A of my employment agreement with the Board of Selectmen, I am writing to request approval of payment of tuition for a course that I am interested in taking that is not otherwise expressly authorized in said section. The course is offered through the Harvard School of Public Health and is titled Executive Education for Sustainability Leadership. I have attached the course brochure for the Board's review. As you will see, the course is offered over a four day period spanning from July 7 – 10. The standard tuition for this course is \$3,900, but via a scholarship for municipal employees offered by the program, I am able to attend for a tuition cost of \$2,500.

As the Board knows, I am both very interested and passionate about issues of sustainability and I feel that this course is a tremendous opportunity for me to grow professionally and enhance the skill set that I bring to table in my service to the Town of Arlington. There are adequate funds within the Human Resources Department's professional development budget should the Board approve this request.

I greatly appreciate the Board's consideration of this request and I would be happy to answer any questions that the Board may have.



Come to Harvard to Learn High-Impact Sustainability Leadership

Executive Education for Sustainability Leadership

July 7-10, 2015

Harvard University, Cambridge, MA

www.chgeharvard.org/CBIS

"Wherever your organization is regarding sustainability, this program helps you go to the next level."

-- College President

"The thought leadership, the world class instructors and participants left me committed and reenergized to the power of sustainability leadership."

-- Corporate Senior Vice President

"Relevant, engaging and visionary"

-- Assistant Director, Public Works, Local Government

Who Should Attend?

Senior leaders, high potential emerging leaders, and sustainability professionals with a senior reporting relationship should apply.

The crucial mindset we seek in our participants is an appetite for positioning sustainability as a driver of innovation and change capability and a readiness to lead beyond “doing less bad” towards the triple bottom line of economic, social, and environmental wellbeing. **We call this Core Business Integration of Sustainability (CBI-S)**

The unique convening power of Harvard ensures a high caliber, diverse and engaged cohort capable of co-creating the optimal learning experience for fellow attendees.

Course Objectives

This program fosters a new kind of high-impact sustainability leadership for driving sustainability into the core of your business & mission while improving organizational performance.

Participants will develop CBI-S leadership capabilities designed to:

- ❖ **Position sustainability as a driver** of innovation, agility & change capability
- ❖ Unleash human potential through **purpose-driven engagement**
- ❖ Create **clear pathways for good ideas** to come from anywhere and to take root
- ❖ Leverage positive **social dynamics and social learning** to increase idea flow
- ❖ **Expand the sustainability business case** & align finance & accounting for innovation
- ❖ **Improve decision-making agility** to allow for good ideas to be scaled up quickly
- ❖ Develop change leadership approaches that **reduce risk and instability**
- ❖ Learn the powerful new CBI-S framework for organizational transformation

Application Process

Apply and learn more here:

www.chgeharvard.org/CBIS

Your application will be reviewed within 5 business days. If you match the program criteria, to secure your seat you will be required to register and pay on this schedule:

\$3900 Super Early Bird: Register by May 7th

\$4200 Early Bird: May 8th - June 7th

\$4400 Full Price: June 8th - June 30th

Accommodations available at a discounted rate through June 4 only.



Learn more and apply here: www.chgeharvard.org/CBIS

Harvard Faculty

The Environmental Imperative: Rationale for Core Business Integration of Sustainability

John Spengler, Akira Yamaguchi Professor of Environmental Health and Human Habitation, Harvard T.H. Chan School of Public Health

Defining Core Business Integration of Sustainability (CBI-S): Core Concepts

Leith Sharp, Director, Executive Education for Sustainability Leadership, Center for Health and the Global Environment, Harvard T.H. Chan School of Public Health

A Special Dinner Talk Inspired by the Food on our Plate

Barton Seaver, Director, Sustainable Seafood and Health Initiative, Center for Health and the Global Environment, Harvard T.H. Chan School of Public Health

Teaming: How Organizations Innovate & Learn: Applications to CBI-S

Amy C. Edmondson, Novartis Professor of Leadership and Management, Harvard Business School

Our faculty & guest presenters are carefully selected for their proven track record as engaging, relevant, and cutting-edge CBI-S content providers.

Guest Presenters Include:

Interface Innovation Story: Conditions that Drive Innovation

Erin Meezan, Vice-President of Sustainability, Interface, Inc.

Philanthropic Sector Case Story: Amplify Impact using CBI-S Concepts

Stephen Huddart, President & CEO, J.W. McConnell Family Foundation

Sustainability Leadership at Office Depot

Yalmaz Siddiqui, Director of Environmental Strategy, Office Depot

U.S. Green Building Council Case Story: Using CBI-S to Unleash Human Potential

Rachel Gutter, Senior Vice President of Knowledge, U.S. Green Building Council

World Bank Lessons from the Field: Harmonizing Top-Down and Bottom-Up Leadership

Abha Joshi-Ghani, Director, Knowledge Exchange and Learning, World Bank



Macquarie University Case Story

Bruce Dowton, Vice Chancellor, Macquarie University, Sydney

MGM Resorts: Organizational Agility in Action

Cindy Ortega, Senior Vice President & Chief Sustainability Officer, MGM Resorts International



College of Lake County case story

Jerry Weber Ph.D., President, College of Lake County, Illinois

Urban design case story: Times Square, a taste of things to come

Jeff Risom, Partner and Managing Director, Gehl Studio

The Harvard Experience

We deliver the content, the experience, and the networks that will clarify, energize, and enable a new kind of sustainability leadership potential to be realized by participants.



Harvard's convening power is world renowned. This affords us the opportunity to offer an expertly-curated space for leaders from all sectors to access world class thought leaders and practitioners and to engage in vibrant thought leadership with fellow participants.



After the four days, you will leave with an expanded capacity for high impact sustainability leadership. You will also have a new network of like-minded high impact sustainability leaders to learn with as you continue your journey to achieve Core Business Integration of Sustainability.

What's the Value Proposition?

- ❖ Advance your abilities as a high-impact sustainability leader
- ❖ Learn the powerful new CBI-S frameworks, case stories & roadmaps
- ❖ Apply CBI-S frameworks to other organizational challenges & priorities
- ❖ Develop your networks with leaders from other sectors
- ❖ Receive a certificate of completion from Harvard University in "Executive Education for Sustainability Leadership"



What Past Participants Want You to Know

"...an extremely sound investment for any sustainability leader trying to work out how to get things done." – Senior Director, Environmental Strategy, Office Depot

"This program delivered a critical missing piece for me around change leadership and sustainability." – President, College of Lake County

"Provides an important framework for affecting change in a rapidly changing and socially-connected environment." - Senior Vice President & Chief Sustainability Officer, MGM Resorts International

"It will blow your mind! It clarified my thinking, elevated my energy, and expanded my vision." -- Chief Sustainability Officer, Skanska USA

Click here to [view our short 2-3 minute videos](#) to get a taste of the program experience, hear from past participants and meet the program director.



Town of Arlington, Massachusetts

Massachusetts Legislature Voting

Summary:

Rich Green, Chairman, Massachusetts Fiscal Alliance

ATTACHMENTS:

Type	Description
<input checked="" type="checkbox"/> Reference Material	Letter from Mass Fiscal Alliance



Covers . Rec.
6/08/15

JUN 11 07 PM '15

May 29, 2015

Dear Selectman Greeley,

My name is Rick Green, and I am the chairman of the Massachusetts Fiscal Alliance (www.MassFiscal.org), a non-profit organization that advocates for better fiscal policies and increased transparency in the Massachusetts legislature. I'm sending you this letter because votes taken during the recent state budget debate may affect your community.

Two amendments mainly come to mind, both sponsored by Senator Robert Hedlund of Weymouth. The first, #99, sought to guarantee that 15% of the taxes taken in by the state above the benchmark revenue figures be returned to our state's cities and towns in the form of unrestricted general government aid. Last year, that would have increased the available pool of local aid funds by approximately \$25 million statewide. Unfortunately, amendment #99 failed on a 6-33 vote. In addition to Sen. Hedlund, other supporters included Sen. Vinny deMacedo of Plymouth, Sen. Ryan Fattman of Webster, Sen. Don Humason of Westfield, Sen. Richard Ross of Wrentham, and Sen. Bruce Tarr of Gloucester.

Senator Hedlund's other proposal, amendment #100, aimed to provide more in local education aid, by doubling the minimum foundation increment from an extra \$25/pupil to an extra \$50. For the FY16 budget, this would have allotted an extra \$19 million to school districts across the Commonwealth. However, this too was defeated by an 8-31 margin. Besides Sen. Hedlund, others who voted in favor include Sen. Vinny deMacedo of Plymouth, Sen. Ryan Fattman of Webster, Sen. Don Humason of Westfield, Sen. Michael Moore of Millbury, Sen. Richard Ross of Wrentham, Senator James Timilty of Walpole, and Sen. Bruce Tarr of Gloucester.

To see how the lawmakers from your community came down on those and other roll call votes, please visit our first of its kind, real time, state legislative scorecard at: www.MassFiscalScorecard.org. Once you've learned more about how your community's senator voted, we urge you to get in touch with them and either thank them for voting in favor of more support for our cities and towns, or ask them why they voted the way they did and urge them to reconsider in the future. The Statehouse phone number is (617) 722-2000.

If you have any questions, please feel free to contact our executive director Paul Craney at paul@massfiscal.org. Thank you!

Sincerely,

Rick Green
Chairman
Massachusetts Fiscal Alliance



Town of Arlington, Massachusetts

NEW BUSINESS



Town of Arlington, Massachusetts

EXECUTIVE SESSION



Town of Arlington, Massachusetts

Next Scheduled Meeting of BoS June 29, 2015